Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**HYDERABAD KARNATAKA EDUCATION SOCIETY'S SREE VEERENDRA PATIL DEGREE COLLEGE OF SCIENCE, ARTS AND COMMERCE**
Name of the head of the Institution	**Dr. N.S. Hallikhed**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**08023612441**
Mobile no.	**9964382819**
Registered Email	**hkesblore@gmail.com**
Alternate Email	**principalsvpdcblore@hkes.edu.in**
Address	**#231, 15th Main, 9th Cross, RMV Extension, Sadashivanagar.**
City/Town	**Bengaluru**
State/UT	**Karnataka**

Pincode	**560080**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Major. Mallikarjun Chanmal**
Phone no/Alternate Phone no.	**08023612441**
Mobile no.	**9342667137**
Registered Email	**mgchanmal@gmail.com**
Alternate Email	**principalsvpdcblore@hkes.edu.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.hkessvp.co.in

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.hkessvp.co.in/calendarevents.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**0**	**2004**	**03-May-2004**	**08-Jan-2011**
2	**B**	**2.58**	**2011**	**08-Jan-2011**	**01-Jul-2016**
3	**B++**	**2.76**	**2017**	**22-Feb-2017**	**21-Feb-2022**

6. Date of Establishment of IQAC	**01-May-2005**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty Development Programme	13-Mar-2019 01	85
National Science Day Celebration	28-Feb-2019 01	40
Blood Donation Camp Organised & Collected Blood	06-Feb-2019 01	150
Hyderabad Karnataka Liberation Day Celebration	17-Sep-2018 01	140
Mentor Ward Training	12-Sep-2018 01	35
Teachers Day Celebration	05-Sep-2018 01	160
Celebration of Birth Anniversary of Founder President Sri. Mahadevappa Rampure	01-Aug-2018 01	200
Rotract Club Meeting	27-Jul-2018 01	75
Orientation Day for Freshers celebrated	23-Jul-2018 01	100
International Yoga Day Celebration	21-Jun-2018 01	150
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional	**Yes**

website	
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized FDP for Teachers Data entry formats prepared for documentation. IQAC Members Training the Guest Faculty and Junior Staff Members on the academic activities and documentation. Providing guidelines to all the departments for the conduct of different extracurricular activities. Conducting Mentor Ward Meetings.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparation of Calendar of Events	Prepared for the benefit of smooth running of the College activities
To prepare data entry formats	Enabled easy documentation and filing.
Computer training for students	Given basic training in word, excel, PPT to selected students
To conduct page-designing training	In-house page designing training conducting
To conduct training through MOU	Project and training in E-Waste by Royal Touch
Tom guide the departments to conduct extra-curricular and extension activities	These activities provided practical exposure and reinforced social responsibility
To prepare and guide Guest faculty and Junior staff members for academic activities and documentatiion	I helped them to do data entry and documentation
Faculty Development Programme	State Level "An Awareness Programme of the new Accreditation and assessment of NAAC" organized
Apply for new programmes like BCA, Evening College, BA and B.Com	Proposal submitted to LIC for sanction and [permission granted by BCU
Evaluation of faculty by students	Student feedback of faculty taken and analysis done and the same discussed with the Teachers
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
LIC-BCU	16-Feb-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	27-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management Information is Operative in the following areas of the Institution: 1. SMS through India Exams to all the stakeholders of the College and notifications. 2. Up gradation of College website with importance to MIS. 3. Online Admission process as per the University guidelines. 4. Online Student Admission Approval. 5. All notification and circulars of BCU through email and website. 6. Single networking system in the campus for both faculty and students, 7. All transactions by the Management through SMS and email. 8. Government Salaries through HRMS.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curricular aspects are the defining character of any educational institution. However, the administrative standing differs from one HEI to another HEI. Hence the affiliated colleges are essentially a teaching unit which depends on a larger body namely University which constitutes its academic and administrative processes. Objectives of our Institution are Value based Education to identify and develop the talents of the students in both Curricular and Extra- curricular areas. Our institution is affiliated to Bangalore Central University. Curriculum is designed by the Board of Studies (BOS) formed by the University. Some of our faculty are part of the BOS who contribute richly their Stance in the formation of the curriculum. The college has the following mechanism for effective delivery of the curriculum. Action plan is given by the departments for effective implementation. Each department

prepares a detailed action plan, which is a road map for the departments to conduct regular curricular activities. This provides the faculty with the time frame for conducting all the academic activities. Curriculum planning is done by the departments by conducting departmental meetings. In the meetings, faculty members are briefed on the academic plan of the institution. As per the institutional academic plan the departments strategize curricular activities. Curriculum planning includes planning of the teaching schedule, conducting bridge courses, formative assessments, tests, summative assessments, complimentary teaching methods like guest lectures, conduct of seminars, quiz, group discussions, etc., as per the need of the individual department. The College implements various activities assessing the needs of students. At the beginning of every semester 'Bridge course' is conducted. Remedial classes are planned to support slow learners. Along with regular lecture method, PPT's are also prepared and references are provided to support extra learning. Expert Guest lecturers are invited for special talks on important topics. Field visits and industrial visits are arranged to provide first-hand information with study experience. Visits to Institutions of Higher Education, libraries, attending Seminars and conferences etc. are conducted. Subsequently, project works, dissertations reports, practical classes will provide hands on experience to the students and all these are conducted for the fulfilment of their degrees. Even charts, models, case studies, surveys and research papers are used to complement the lecture method. In addition to all this, viewing documentaries, classic films, historical events, speeches of great men are played to the students. Group discussions are conducted. Role plays are done by students. Even Personality and Skill development programmes are conducted. Continuous evaluation process is made by conducting monthly tests, preparatory examinations, conducting seminars and assignments. The faculty members are motivated to attend orientation programme, seminars, workshops and conferences. Our college Management also keeps record of the different activities of the college regarding teaching, learning, overall development and improvements in delivering effective curriculum. Finally, our library provides Books, Newspapers, E- books, journals and E- journals which supports in teaching and learning process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	UG	06/06/2018
BSc	UG	06/06/2018
BBA	UG	06/06/2018
BCom	UG	06/06/2018

MCom	PG	06/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
EDP	20/03/2019	50
Short Film	27/10/2018	30
Editing Work Shop	26/09/2018	10
NSS Leadership Training Programme	24/09/2018	15
Vachana Kammata	17/07/2019	45
Rock Climbing Training @ Gwalior	01/11/2018	1
Ek Bharat Shresht Bharat	12/11/2018	4
Personality Development	20/01/2019	50
Creativity and Innovation	21/01/2019	50
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Project done as per BCU	14
MCom	Project done as per BCU	17
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback is a mechanism which directs any institution, organisation or an individual to be able to see their true performance and it provides suggestions for the development and progression of the college. Feedback has a strong positive influence on teachers. They report that it increases their job security, increases their job satisfaction and helps them to develop their skills as better teachers. It enhances the teachers' ability to teach far better than before. It provides scope for retrospection thereby enabling the

teacher to see the lapses if any in the teaching techniques. It provides motivation and encouragement to be a better teacher. Student feedback of the teachers is our regular activity to maintain the standard and to promote quality in the institutions. It helps the institution to accomplish its objectives to provide quality education. Feedback is a positive process to understand the strengths and weaknesses of a teacher. Understanding the strengths we can overcome the weaknesses. As teachers we understand we too are learners and hence feedback is central to us. We will benefit from this process if we identify ourselves as learners and proactively engage in formative and constructive feedback. As educators we need to receive feedback from an open and positive learning environment. It is significant to be aware of the potential de-motivation for both the learner and the teacher which the negative remarks can cause. Teachers must engage in self-assessment, accept the benefit from feedback, connect with the learners to understand their need, must take positive feedback wisely and the negative feedback as an opportunity to improve. The issues that can arise out of the feedback must be carefully handled and not become the bone of contention for both the leaner and the teacher. Questionnaire must be carefully prepared which would bring out the actual reflection and identify areas for improvement. The questionnaire must be both specific and general areas of both teaching and knowledge content. There are different feedbacks taken for an overall rating of the college, campus, infrastructure etc. Different stakeholders provide their feedback which prepares the institution to develop and progress in a positive way. The questionnaire is a combination of teaching skills and the quality of the teacher.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	As per University Regulations	30	28	23
BBA	As per University Regulations	50	32	26
BSc	CBZ	72	20	17
BSc	PCM	72	30	22
BSc	PME	60	20	16
BA	HEK	80	20	15
BA	SJP	40	30	25
BCom	As per University Regulations	160	62	47
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2018	397	21	30	2	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
32	25	10	5	0	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes MENTOR WARD SYSTEM FOR UNDER GRADUATE STUDENTS The college has formed a mentor-ward committee whose head is mentor-ward co-ordinator. The co-ordinator trains the mentors. The institution designsa dairy according to the need. Full-time teachers of the college have been assigned as mentors. At the beginning of the academic session, the mentors conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. Students are informed about their mentors and also it is displayed on the notice board. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. The mentor sets the goal for mentee when the mentee`s vision is not clear. He identifies the inherent talent in his mentee and supports and leads the mentee in the right direction. The mentor monitors the mentee regularly wherever necessary he takes feedback from other teachers and takes action if necessary. The mentor records the mentoring sessions with his mentee in the dairy and remarks the relative changes in mentee. They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required. The mentors maintain the biographic details of each individual mentee including educational background and socio-economic status. They also maintain record of their class attendance, class-performance and academic progress. The mentors use both formal and informal means of mentoring. The mentor system, apart from its formal part, also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students. At the end of the course the mentor makes SWOT analysis of his mentee and Finally the feedback on mentor-ward system is collected from the mentees by mentor and submits to the co-ordinator. The co-ordinator collects the report from the mentor and makes a final report and submits to IQAC.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
397	30	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	20	5	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

| 2018 | Dr. Chandrashakher. B. Gandigudi | Assistant Professor | Glory of India |

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation is an ongoing process in our college. All the departments plan for a bridge course based on the performance of the qualified examination. Students are identified on the basis of knowledge of the subject and bridge course is conducted, teachers are able to evaluate the learning needs of the students as per the need of teaching models are created. Formative assessment is done by way of student's performance in the unit test, class-room interactions, group discussions etc.., This assessment enables the teacher to identify slow learners and high achievers. Remedial classes conducted for such students and support material given to high achievers. Students are evaluated on the basis of these assessment paper presentations, co-curricular departmental activities. Student development and progress is evaluated on the basis of their performance in the class tests. Evaluation is also based on their overall participation in class activities, mentorship and various committees, social responsibility activities, participation in rallies, competition etc..,. Summative assessment helps to identify their academic progression and overall development of the students. CIE provides the learner ability to improve their academic performance, knowledge and develop the skills required for learning. Concurrent evaluation of the students on a day to day basis helps the teacher to access the learning ability and disabilities, provide the student guidance, support and motivation to perform better improve in their academics, develop their life skill required future endeavours and career.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar of the institution is the driving force which helps in the steering the institution go forward smoothly for the academic year. Strategic planning is vital for all the academic and non-academic activities. The academic calendar is the skeleton framework of the activities of the college. Preparation of academic calendar which helps in introspection of the institution in the past and provides an insight in planning needed activities for the institution growth and development. Preparation of academic calendar gives the teachers a foresight in the preparation of activities, a positive mental framework to identify resources and know the financial aspect. These aspects if strategized will enhance the stability of the institution. Academic calendar includes the dateline for conducting classes, tests, examination both at college and university level. It also provides the detail of co-curricular activities, celebration of national festivals, extra-curricular activities and extension service of the institution. Academic calendar is discoursed in the staff council meetings. Teachers and students prepare well in advance as per the schedule and the activities are executed. More systematic organizing events

is possible only with the proper academic calendar. Activities which are to be organized outside the colleges need a lot of planning based on the place of visit etc which when planned ahead will be successful academic calendar also gives vision to the future. It is indeed mental attitude of preparedness for all the stakeholders. A well planned academic calendar becomes a road map for a clear smooth functioning of an institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://hkessvp.co.in/files/Students%20Performances%20and%20Learning%20Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C-41	BCom	As per University Regulations	54	41	76
A-80	BA	SJP	15	5	33
S-82	BSc	PCM, PME, CBZ & EMCs	11	6	55
C-26	BBA	As per University Regulations	15	7	47
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://hkessvp.co.in/files/Students%20Satisfactory%20Survey%20(SSS).pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
FDP New frame work of NAAC	IQAC	13/03/2019
Short Film Training	Journalism	27/10/2018

Entrepreneurship Development programme	Commerce and Management	20/03/2019
Investors Awareness Program-BSC and NSC -Bombay stock exchange	Commerce and Management	23/07/2018
Film acting Workshop	Journalism	26/04/2019
NSS – Leadership training program	NSS Unit	24/09/2018
Editing Workshop	Journalism	26/09/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Student Best Presentation	Fardeen Ahmed	Sheshadripuram College and Karnataka Gandhi Smaraka Nidhi	28/08/2018	State Level
Glory of India	Dr. Chandrashakher B Gandigudi	Best Citizen Publishing House, New Delhi	02/04/2019	National Level

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physics	1
Political Science	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	4	4.5
National	Commerce	1	4.82
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

Kannada	1
Commerce	3
Science	1
Arts	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**2**	**10**	**15**	**24**
Presented papers	**2**	**3**	**0**	**0**
Resource persons	**0**	**4**	**4**	**6**
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Movie Promotion, Drink Drive	**Dept. Of Journalism**	**1**	**9**
Short Movie-Women Empowerment	**VI Media Source**	**1**	**8**
Seminar	**Institute for socio economic change- Bangalore**	**1**	**4**
That Antha Heli	**DD Chandana**	**1**	**4**
Army Day@ St. Clarate College	**Army Officers Bangalore**	**1**	**6**

Short Film	Mariappa First Grade Evening College	1	3
Singing	Mariappa First Grade Evening College	1	4
Voters Awareness Programme	BBMP,ECI@Bengaluru Central University	3	14
Swachh Bharath Rally @ Rajanakunte	NSS Special Camp- BCU	3	40
Visit to Orphanage	Don Bosco Society, Ajjanahalli, Magadi Taluk	4	35
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
ECI- SWEEP	Election Commission of India	Loka Sabha Sweep Activity	3	25
Swachh Bharath Abhiyaan	BBMP	Clean City	4	28
Visit to Industry	Karnataka Soaps Detergents Limited	Industrial Visit	4	60
Visit to Orphanage	Don Bosco Society, Ajjanahalli, Magadi Taluk	To create Social Awareness	4	35
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research to be encouraged as individual scholars or departments and encourage students to work on Industry Oriented Projects	08	--	365

| Kamala Goenka Foundation Sadashivanagar | 30 | -- | 365 |
| Royal Touch E-waste recycling | 20 | -- | 365 |

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Cluster Info Solutions Pvt. Ltd, Vijayanagar Bengaluru	10/11/2019	Research to be encouraged as individual scholars or departments and encourage students to work on Industry Oriented Projects	21
Kamala Goenka Foundation, Sadashivanagar	12/06/2018	To promote Kannada speaking to Non-Kannada speakers of the locality	52
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1000000	900000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Easylib Software	Fully	2.4	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15801	1463618	116	23225	15917	1486843
Reference Books	1004	331717	35	26676	1039	358393
e-Books	335000	0	0	0	335000	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	85	1	30	10	1	1	14	8	0
Added	0	0	0	0	0	0	0	100	0
Total	85	1	30	10	1	1	14	108	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites

600000	400000	300000	250000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college proposes optimal usage of the resources and facilities made available through the University Grants Commission (UGC) and the Management to assimilate knowledge. There are various committees formed which will keep track of the maintenance and usage of the facilities provided. Laboratories: The record of maintenance and account is done by the concerned departments. The equipment repairs, calibrations are maintained by the companies. Microscopes, Resistance boxes, Telescopes etc. are cleaned and maintained by the staff of the concerned department. Disposal of chemical waste/ e-waste is undertaken by the concerned department periodically. Library: Every academic year the HOD's provide the list of text books and reference books as required according to the syllabus prescribed by the university time to time and the librarian initiates the purchase of the books. The library uses the software INFLIBNET and every year the librarian conducts an orientation programme for all the first time users of the library to equip them with the usage of INFLIBNET. Library offers browsing facilities, Xerox and printing facilities both for staff and students. Access is provided to both students and staff to use e-content, e-books in the library. 'No due' certificate is taken from the students to ensure the return of books. The library maintains a register of the number of visitors, students and staff who visit the library on an everyday basis. Annual stock verification is done by the library committee. Weeding of books, old books, etc. are taken care of by the staff of the library department. Network Resource Centre (NRC): Students are facilitated with UGC sponsored NRC for browsing to the educational websites for updating their knowledge. Sports: The College maintains a multi-gym and provides indoor sports facilities like caroms and chess to students. Annual sports day is conducted every academic year. Athletics, team events like Kabaddi, Volley ball, Football teams are formed and competitions are arranged, field events are conducted. College Cricket team participated in the intercollegiate and university level matches. Yoga-day is conducted by the sports department. Computers: Computer laboratory, UGC Sponsored Network Resource Centre (NRC) is maintained. It is done through Annual Maintenance Contract (AMC) on regular basis. Class Rooms: The college campus maintenance committee takes care of the immediate need of the class-rooms, electrification, cleanliness etc. The college with the support of the management maintain the repair works of furniture etc. House-keeping staff is appointed as full-time to maintain the cleanliness of the campus within the class-room and outside the class-rooms. Suggestion-box is kept near the library which is taken care of the grievance redressal committee and the grievances are resolved within a speculated time period. Maintenance of green-environment: Students are sensitised regarding the environment and minimum use of energy is encouraged. Power Saving - usage of paper are reduced considerably in the campus. The campus promotes 'reduce plastic and 'no vehicle day' to inculcate the urgency of maintaining green environment.

http://hkessvp.co.in/files/Procedures%20and%20policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	--	0	0

Financial Support from Other Sources			
a) National	SC/ST/OBC	89	700434
b)International	--	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	01/01/2018	390	In House
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competative Examination and Career Counselling	0	40	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
24	15	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Jio	40	0	--	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	6	B.Sc	Science	Jnanabharathi, BCU, AIMS, H.M B.Ed	Botony, Chemistry, MBA, B.Ed, Education, B

	College, SJES College of Education, Jnanabharathi.	io-Chemistry.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Running Race 100,200, 400 and 800m	Institutional	39
Long jump	Institutional	19
High jump	Institutional	19
Shot put	Institutional	31
Discuss throw	Institutional	31
Chess	Institutional	18
Carrom	Institutional	46
Carrum Doubles	Institutional	46
Kabbaddi	Institutional	40
Volley ball	Institutional	32

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Dasara Games, C M Cup 2018, Mysore	National	1	0	16BBA002	Ramya

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As the College has no Student Council the team containing the class representatives take part in supporting the college in academics and administration .The objective of the team is to assist the administration in preparing and implementing the student welfare plans. Two students are deployed for each committee. In the beginning of every academic year the two students deployed for admission committee helps the admission committee in distributing the pamphlets to different colleges and guide the incoming new students about the facilities available in the college. The students deployed for library committee helps the library committee in stock verification.. The students deployed for sports and cultural committee supports the sports and cultural committee to conduct different events and also encourage the new students to participate in different activities held in the College. The students deployed guide the new students about the importance of co-curricular activities i.e. about the project works, presentation and publication of papers in different conferences. As the college wants to be free from sexual harassment, ragging and violence, the students deployed, take active part in guiding the students about the problems caused to the society if they get involved in the above said activities. Students deployed for grievances cell guide the students to express their grievances if any to the grievance cell. The team support all the committees in the college by guiding the students in the right direction

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

70

5.4.3 – Alumni contribution during the year (in Rupees) :

14000

5.4.4 – Meetings/activities organized by Alumni Association :

The college has Alumni association. Once a year they meet in the college and discuss about various means of improvement of the college. • They have good net-working with existing students, Alumni members, maintain a directory which provides net-working with old classmates and provide unique opportunity to foster the relationships with the people who share the personal or professional interests. • Members of Alumni associations serve the present students by career building. Through career counselling they are able to identify the interest and the capabilities of the students. • Alumni guide the present students for higher studies when their choice is not clear. • Alumni contribute to increase the facilities in the college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Participative Management: Hyderabad Karnataka Education Society's SreeVeerendraPatil Degree College has a three- tier administrative system with

the Board of Management as the apex local authority. It is bound to obey the directives of the Central Government (UGC), State Government and University. The President is the chief of the society. Principal is the head of the college, is assisted in governance by the College Development Council and administrative wing. The college office is headed by the superintendent. Perspective and Strategic planning cannot succeed without the convergence of management, staff, alumni, parent-teachers association and students' representation. Teaching faculty has decisive roles in IQAC, NAAC committees. All aspects are discussed by the Board of Management and the College Development Council. Activities at department level are managed by the heads of department (HOD) and faculty. Class Representatives are elected unanimously and also they represent IQAC body. To make students as responsible future citizens, leading roles are given in the activities of the department forums. The college culture of participative management has resulted in a decentralized administration. The institution is open to interaction and discussion with the teaching and non-teaching staff. The college encourages the involvement of the staff for the improvement of efficiency of the institutional process as follows. 1. Regular meetings of teaching and non-teaching staff are conducted by the principal and the suggestions provided are considered while taking institutional decisions. 2. IQAC meetings are conducted under the chairmanship of the principal. 3. Various committee meetings are conducted to review the progress of the activities. 4. The departmental meetings are organised by the concerned departments with the teaching Staff for focussing on various academic, co-curricular and extracurricular activities. The various committees are • Governing Council Committee • College Development Council • Faculty Committee • IQAC meeting • placement and career guidance cell • Staff welfare committee • Student Mentorship committee • Parents-teachers Committee • Anti -ragging committee • Internal Exam Committee • External Exam Committee • Student Grievance Cell • Alumni Association • Women's Cell • NSS Committee • Scouts and Guides Committee HKES SreeVeerendraPatil Degree College is a Government aided and unaided college run by Hyderabad Karnataka Education Society(R), Kalaburagi, Karnataka. The Board of management is the highest authority represented by the President who is the appointing authority. The Governing Body takes academic and non-academic decisions and gives suggestions to the Principal. The college Development Council looks into the progress of the college matters, academic and non-academic, in consultation with the principal. The principal along with the head of the departments and convenors of various committees plan and execute the academic and non-academic activities of the college. In this form a particular representation is delegated, decentralization introduced and participatory management has worked out. At the college level, various committees conduct different activities and maintain congenial environment and discipline in the college campus. The Principal informs the faculty, students and parents through SMS alert of INDIA EXAM agency

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Management gives guidelines and suggestions accordingly the Principal convened the staff meeting and discussed plan of action for admission.1.Prospectus, issue of application 2.online and offline

	admission as per government rules and regulation.3. First cum first serve basis.4. Deploy the Handouts and banners.5.Participation in education fair 6.No cut off percentage There is a physical and "Online Admission Portal" Bengaluru Central University. For any clarification the college and students can send mail to the helpdesk-support@uniclare.com.Instalment fee payment provision made for economically weaker section. The meritorious and disabled students also encouraged by lesser admission fee. Roster system has been followed.
Industry Interaction / Collaboration	The college facilitates the experts from various fields related to the academic subjects to interact with students by arranging guest lectures. The faculty members were permitted to take students for industry, Media Centres and other fields to make them known the related academic things. 1. Companies are invited to train and recruit to help the students for placement. 2. Projects/internship facilities are provided for commerce, Management, Science and Arts. 3. MoU with cluster info solutions pvt ltd, kamala goenka foundation and Royal Touch e – waste recycling. 4. Students are facilitated to participate in Public TV, Doordarshan 9 (Chandana), Visiting printing press. 5. Conducting career counselling for placement drive
Human Resource Management	The college maintains Human Resources Management to improve the quality of both academic and non-academic activities. The college keeps fair, non discriminating, congenial and progressive environment. Faculty Development Programmes were organised to update the academic potentiality. Staff is deputed to various academic and administrative work. To utilise human resources effectively bio and face metric system introduced. HRMS was introduced to maintain salary accounts of the aided staff. The faculties participated as resource persons in Television and All India Radio, National festival programme and also students participated in Television. The management gives salary benefit timely for teaching and non-teaching staff.
Library, ICT and Physical	The library is well equipped, furnished

Infrastructure / Instrumentation	and managed by a qualified Chief Librarian and an assistant. It has 18000 volumes, 25 magazines and 12 leading newspapers with free internet facilities. The library has INFLIBNET and easy lib software automation. The library has a closed access system. The library maintains computers with internet and printer, clippings, bulletin board and wifi facilities. Infrastructure/ Instrumentation: The college has twenty nine classrooms, labs, library, Gym, open auditorium, seminar hall, playground, ladies room, health unit, rest rooms for staff, boys and girl students. The laboratories are well equipped with adequate instruments to conduct practical.
Research and Development	The faculty members are encouraged by the Management to do PhD and MPhil write articles for publications in journals and to present in national, international and state conferences and workshops. The college support the faculty to take up research projects from Government and private organisations. The students are also encouraged to present papers in seminars different level. Ten members of our teaching faculty have done their PhD from different universities. One of the staff members is guiding for PhD students. Eight research papers were published, two papers were presented and four members attended conferences, seminars and workshops from the faculty.
Examination and Evaluation	The college has an internal and external committee for managing the examination, evaluation work, one class test and preparatory examination. The marks and attendance of the students were sent to the students through mobile alert INDIAEXAM and also notified in the notice board. The staff meeting is held for effective performance. The external exams conducted from BCU and BU. The universities appoint sitting and flying squad to avoid illegalities in the examination. The college appoints chief and deputy chief superintendent for the external examination. The college sends eligible teachers for central valuation held at B U and B C U.
Teaching and Learning	The College provides the technology based teaching like smart board and

	projectors. The college has class room environment free and fearless to ask questions and share their ideas. Special lectures were arranged by inviting the subject experts from different fields. The teaching faculty made an expository visit to other institutions of higher learning and research centres. The staff has adopted skill based learning. The teachers conduct bridge courses, remedial classes for slow learners and arranging field study trips, study tours and industrial visits to make the students more active learners. The library has wi-fi connectivity for both faculty and students.
Curriculum Development	The HKES SVP Degree College is affiliated to Bangalore University (BU) and Bengaluru Central University (BCU). Some faculty members of our college are appointed as members for Board of Studies [BOS] and BOE in different subject by the BCU and BU. The curriculum is prepared from the members of BOS and senior faculty appointed by the universities. It is the Choice Based Credit System (CBCS), common for all affiliated colleges of the university. To effectively implement CBCS the college has a plan of action like monthly monitoring of the schedule, work done diary of the concerned teacher, by the principal.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	1. As per Bengaluru Central University and Bangalore University Portal. 2. India Exams 3. Communication through email. 4. HRMS 5. Issues of books and return, Library automation. 6. Office automation 7. E-books, 8. Income tax-TDS
Administration	To improve the administration system the college has introduced 1. Bio metric system 2. SMS and Social media services 3. HRMS 4.TDS
Finance and Accounts	1.Audit and e-auditing 2. Fees – University/ online 3.Payments and receipts
Student Admission and Support	1. Online admission 2.Approval of admissions 3. Documents verification. 4. SC/ST/OBC/Minority scholarships. 5. Bus pass/ Train concession (Education tour)

Examination	1. Uploading internal assessment marks 2. Issue of hall tickets 3. Results

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Revappagoud Patil	College Fund	H.K.E Society	2200
2018	Dr. Chandrashakher B Gandigudi	College Fund	H.K.E Society	2200
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP	--	13/03/2019	13/03/2019	50	12
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP Short Term Course	20	13/03/2019	13/03/2019	01
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	12	0	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Health Check up Duty Leave Women Cell Employees Co-operative Society loan up to Rs. 150000/- Emergency loan Rs 10000/- Conducts FDP	Health Check up Duty Leave Commuted Leave Employees Credit Co-operative Society loan up to Rs.150000/- Emergency loan Rs 10000/- Conducts	Health Check up Canteen facilities GYM Meritorious Scholarship Govt. Scholarships Special Scholarships Earn and learn Scheme Fee

supports for PhD, MPhil. GYM Maternity/Fraternity Leave	FDP GYM Maternity/Fraternity Leave	concession Instalment payment of fees

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly. Yearly budget is prepared by the college for allocation of funds for optimal utilization in the available resources. For major allocation, permission of the management is obtained by the Principal. The management authorised the Principal for minor allocations. The Principal monitors financial aspects of the office with at most care. The required items for the departments, the concerned head submit the proposal to the Principal for the approval and obtained the quotations from the suppliers for competitive price and quality goods for more than Rs 5000/-. The payments were as far as possible made by cheques and DD. The superintendent of the office checks all the bills before being passed and maintains accounts. As and when required proposals are sent to UGC and RUSA for financial support.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
--	0	--
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6.4.3 – Total corpus fund generated

15000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University-LIC, Management, Joint Director Commissioner Office of Collegiate Education	Yes	Principal and Committee
Administrative	Yes	University-LIC, Management, Joint Director Commissioner Office of Collegiate Education	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Admission 2. Development programme 3. Parents Teachers Meet.

6.5.3 – Development programmes for support staff (at least three)

1. Computer training programme 2. Personality development programme 3. Deputing

the staff for training programme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Staff encouraged to present papers and publications in national conferences 2. FDP conducted 3. Spoken English conducted from the Department of English.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	FDP	13/03/2019	13/03/2019	13/03/2019	62
2018	NSS	06/07/2018	29/03/2019	05/04/2019	100
2018	NCC	11/08/2018	12/11/2018	23/11/2018	4
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
General awareness for young girls problems	10/08/2018	10/08/2018	150	0
Women's day celebration conducted by the Institution	08/03/2019	08/03/2019	130	120

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. LED lights used in class rooms 2. Solar powered lights used in campus 3. Waste management, vermi-compost. Compost used as organic fertilizes for the plants in the college 4. Reducing plastic usage- using bamboo dustbins in the college. 5. Saving paper – notice and circulars through SMS 6. Reducing carbon emission by observing No vehicle day 7. E-Waste management- is done along with vendors.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	Yes	200

Ramp/Rails	Yes	25
Braille Software/facilities	No	0
Rest Rooms	Yes	400
Scribes for examination	Yes	400
Special skill development for differently abled students	No	0
Any other similar facility	Yes	500

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	2	2	01/08/2018	02	Free Eye check-up for students Blood donation camp.	Public health	75
2018	1	2	11/07/2018	01	Awareness program about Postal services And its Savings Banking Insurance and Inves tments.	Investmen t Awarene ss.	300
2019	1	1	25/08/2018	01	Observanc e of No Vehicle Day Monthly once.	Pollution Control.	300
2018	1	1	25/09/2018	01	Outreach program visit to Old age Homes.	Distribut ed Fruits and being human	50
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)

Prospectus of the College	08/05/2018	College prospectus is a document used to potential and prospective students containing information about the institution and the available courses including advice on the benefits of accepting the different courses. It also contains information on the individual courses. The teaching staff, the campus facilities and the rules and regulations which the students should adhere to. The code of conduct for teaching and non-teaching staff is communicated by the management and it is strictly followed by the staff. We are educating the students about discipline on the regular basis during assembly.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Rotract Charter Installation	13/02/2019	13/02/2019	60
Celebration of International Yoga Day	21/06/2018	21/06/2018	150
Celebration of Founder President Day. Late Sree Mahadevappa Rampure HKE Society's Kalaburagi.	01/08/2018	01/08/2018	125
Celebration of Independence Day	15/08/2018	15/08/2018	200
Celebration of Teachers Day	05/09/2018	05/09/2018	100
Celebration of Gandhi Jayanti LalaBahaddurSastry Jayanti	02/10/2018	02/10/2018	200
National Youth day Rally	12/01/2019	12/01/2019	200
Celebration of Republic Day	26/01/2019	26/01/2019	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)
Reducing usage of plastic. Reducing paper usage to save trees. Using Solar lamps LED to save energy. Vermi-Compost utilizing dry leaves. Rain Water Harvesting. Plantation in the College campus. Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust Provide the weblink of the institution in not more than 500 words

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices
1. 1. NSS Activities: The college has active NSS unit under the able leadership of Programme officer Prof. MA Biradar. The unit actively engaged in several activities within and outside the college. some of these are, • Regular Shramadhan, on Fridays • Swacch Bharath Abhiyana • On, 01-11-2018 our unit actively participated in celebration of Kannada Rajyotsava organised by Malleshwaram MLA, Dr. C N Ashwathnarayan • A special camp arranged from 29-03-2019 to 05-04-2019 at Rajankunte Town, Bengaluru North. • Our Volunteer Kiran. V. of BA III year attended National Integration Camp at GFG College Shivamogga from 06-03-2019 to 12-03-2019. • Our volunteer Rajesh K of BA I year attended Workshop on voting awareness at Jnana Jyoti Auditorium, Bangalore on, 07-03-2019. 2. Rotract club: The College has initiated the Rotract Club through Rotary Bangalore, Nandini in the year 2016-2017. Purpose of Rotaract Club The purpose of Rotaract is to provide an opportunity for young men and women to enhance the knowledge and skills that will assist them in personal development, to address the physical and social needs of their communities, and to promote better relations between all people worldwide through a framework of friendship and service. The Goals Of Rotaract Club Are: 1. To develop professional and leadership skills 2. To emphasize respect for the rights of others, and to promote ethical standards and the dignity of all useful occupations 3. To provide opportunities for young people to address the needs and concerns of the community and our world 4. To provide opportunities for working in cooperation with sponsoring Rotary clubs 5. To motivate young people for eventual membership in Rotary. Activities of the Rotract Club: Every year new membership is made. Students are recruited on the basis of their interest. This is the third installation ceremony that ws conducted in our College. This time it was Chartered Rotract installation Ceremony. Twenty students were made as members of the club. Orientation programme was conducted before the installation ceremony. All the Rotarions of the parent rotary club were present. The students are briefed about the functioning of the club and its services. Installation Ceremony: This ceremony is held to induct students as office bearers and members of the club for the academic year. It is a formal ceremony and the procedure was followed as per the standards of the Rotary International. Students are pinned with their designations. Participation in Events: The office bearers are invited to attend a training programme by the Rotary Club of Bangalore. This provides the students the role they have to play to conduct activities in the college. Rotractians are invited to participate in the events conducted by other rotract clubs in Bangalore. This provides the students ample opportunities to learn, to co-ordinate events, interact with the other rotractaians. These events are also competitive in nature. They also participate in flagship event sconducted by various rotract clubs in Bangalore. Rotract clubs offer programmes as per the need of the students. Some such events are like Bike riding with a theme. Music and dance performances are organised. Sports training are provided for the students. Visiting schools and supporting underprivileged students. Rotractians participated in swatch campus rally conducted in the institution. Rotract club also conducts inter-rotract essay competition in memory of former President of India A.P.J. Abdul Kalam's death anniversary on 27 July every year. Rotractians learn leadership skills by conducting activities in college and learning to address the students,

welcoming the gathering, by proposing vote of thanks and introducing the guests.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://hkessvp.co.in/files/Best%20Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has been promoting all round development for the students. The outstanding distinctiveness is in the field of extension activities. Through NCC and NSS many activities are conducted for the students. They are encouraged to register and participate in leadership training programmes. This exposure provides the leadership qualities, strength of courage, commitment to work, social awareness and service. Students attending NSS annual camps work hard in improving the surrounding areas of the village, understand the problems of the villagers and support them. They labour to provide proper sanitation, teach them hygiene and show them quality of life. Camp life also provides them opportunities to work as a team, adjust to the minimum facilities, feel one with the other campers, and learn to prepare their own food and survive in any difficult situation. This kind of opportunity creates an opening of the conscious mind of the student and gives a realistic and practical approach to life. Students are encouraged to keep the campus clean and the surrounding areas. Swacch Bharat march was conducted to bring awareness in the neighbourhood by students showing the public about keeping the roads and streets clean. Practically students took brooms and started cleaning the streets. These activities bring out the value of simplicity at the same time teach them the concern for the society at large. Extension activities are also in the form of visiting orphanages, leprosy homes and old-age homes by the staff and students. These visits become an eye-opener for many of our students to value their own homes and care for their families. They learn to endear and give whole heartedly whatever small gift they wish to give in these homes. As an institution of higher learning the focus of providing knowledge along with opportunities of learning is clubbed with social cause of not only developing their personalities but also get awareness of the social conditions of the society they live in and prompt them to serve others with unbiased and undeterred minds to serve their nation.

Provide the weblink of the institution
http://hkessvp.co.in/files/Performance%20of%20the%20Institution.pdf

8.Future Plans of Actions for Next Academic Year

To organise IPR Seminar for all the faculty members. To promote Research Culture among the Staff. To conduct Spoken English Classes for students and Non-Teaching Staff. To organise Faculty Development Programme for Teaching and Non-Teaching Staff members. Enhancing academic excellence. Observation of important days for inculcating core values among them. Enhancement of Infrastructure Facilities. State Level Seminar by the Literature Departments.