



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		HYDERABAD KARNATAKA EDUCATION SOCIETY'S, SREE VEERENDRA PATIL DEGREE COLLEGE OF SCIENCE, ARTS AND COMMERCE
• Name of the Head of the institution	DR. C. B. GANDIGUDI	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	08023612441	
• Mobile No:	9964577125	
• Registered e-mail	hkesblore@gmail.com	
• Alternate e-mail	principalsvpdcbllore@hkes.edu.in	
• Address	#231, 15th Main, 9th Cross, RMV Extension, Sadashivanagar.	
• City/Town	BENGALURU	
• State/UT	KARNATAKA	
• Pin Code	560080	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	BENGALURU CITY UNIVERSITY				
• Name of the IQAC Coordinator	DR. K.G. HALASWAMY				
• Phone No.	08023612441				
• Alternate phone No.	08023612441				
• Mobile	9448539296				
• IQAC e-mail address	drkghalaswamy@gmail.com				
• Alternate e-mail address	principalsvpdcbllore@hkes.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.hkessvp.co.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://hkessvp.co.in/files/Calendar of Events 2020-21.docx				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	7650	2004	03/05/2004	08/01/2011
Cycle 2	B	2.58	2011	08/01/2011	01/07/2016
Cycle 3	B++	2.76	2017	22/02/2017	21/02/2022
6.Date of Establishment of IQAC	01/05/2005				
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of	View File				

IQAC		
9.No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. IQAC organized Webinar & FDP for Teachers Data entry formats prepared for documentation. 2. IQAC Members Training the Guest Faculty and Junior Staff Members on the academic activities and documentation. 3. Providing guidelines to all the departments for the conduct of different extracurricular activities. 4. Mentor Wards meetings were conducted.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Preparation of calendar of events	Prepared for the benefit of the smooth running of the college activities
To prepare data entry formats	Enabled easy documentation and filing.
Computer training for students	Given Basic training in word, excel, PPT to selected students.
To conduct page-designing training	In-house page designing training conducted
To conduct training through MOU	Project and training in e-waste by Royal Touch
To guide the departments to conduct extra-curricular and extension activities	These activities provided practical exposure and reinforced social responsibility
To prepare and guide guest-faculty and Junior staff members for academic activities and documentation	It helped them to do data entry and documentation
Faculty development programme	State level 'An awareness programme of the new accreditation and assessment of NAAC' organised.
Apply for new programmes like BCA, evening college BA and BCom	Proposal submitted to LIC for sanction and permission granted by BCU.
Evaluation of faculty by students	Student feedback of faculty taken and analysis done and the same discussed with the teachers.
Feedback from Parents and Alumni	Collected and valuable suggestions and support taken.
Staff Welfare Fund	Our College has Employees Credit Co-operative Society. The employees are given loan through the Society.
13.Whether the AQAR was placed before	Yes

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Local Inquiry Committee	05/10/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	04/02/2022
Extended Profile	
1. Programme	
1.1 Number of courses offered by the institution across all programs during the year	05
File Description	Documents
Data Template	View File
2. Student	
2.1 Number of students during the year	279
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	327
File Description	Documents
Data Template	View File
2.3	78

Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	27
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	00
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	18,18,572-20
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	80
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curricular aspects are the defining character of any educational institution. However, the administrative standing differs from one HEI to another HEI. Hence the affiliated colleges are essentially a teaching unit which depends on a larger body namely University which

constitutes its academic and administrative process.

Objectives of our Institution are Value based Education to identify and develop the talents of the students in both Curricular and Extra- Curricular areas. Our Institution is affiliated to Bengaluru City University, earlier it was named as Bengaluru Central University. Curriculum is designed by the Board of Studies (BOS) formed by the University. Some of our faculty are part of the BOS who contribute richly their stance in the formation of the curriculum.

The college has the following mechanism for effective delivery of the curriculum.

In the beginning of each semester, time-table & action plan is given by the departments for effective implementation. Each department prepares a detailed action plan, which is a road map for the departments to conduct regular curricular activities. This provides the faculty with the time frame for conducting all the academic activities.

Curriculum planning is done by the departments by conducting departmental meetings. In the meetings, faculty members are briefed on the academic plan of the institution. As per the institutional academic plan the departments strategize curricular activities. Curriculum planning includes planning of the teaching schedule, conducting bridge courses, formative assessments, tests, summative assessments, complimentary teaching methods like guest lectures, conduct of Seminars, Quiz, Group Discussions, etc., as per the need of the individual department. The College implements various activities assessing the needs of students.

At the beginning of every semester 'Bridge Course' is conducted. Remedial classes are planned to support slow learners. Along with regular lecture method, PPT's are also prepared and references are provided to support extra learning.

Expert Guest lecturers are invited for special talks on important topics. Field visits and industrial visits are arranged to provide first-hand information with study experience. Visits to Institutions of Higher Education, libraries, attending Seminars and conferences etc. are organized.

Subsequently, project works, dissertation reports, practical classes will provide hands on experience to the students and all these are conducted for the fulfilment of their degrees. Even charts, models,

case studies, surveys and research papers are used to complement the lecture method.

In addition to all this, viewing documentaries, classic films, historical events, speeches of great men are played to the students. Group discussions are conducted. Role plays are done by students. Even Personality and Skill Development Programmes are conducted.

Continuous evaluation process is made by conducting monthly tests, preparatory examinations, seminars and assignments. The faculty members are motivated to attend orientation programme, seminars, workshops and conferences.

Our College Management also keeps record of the different activities of the College regarding teaching, learning, overall development and improvements in delivering effective curriculum.

Finally, our Library provides Books, Newspapers, E- books, Journals and E- Journals which supports in teaching and learning process.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous evaluation is an ongoing process in our college. All the departments plan for a bridge course based on the performance of the qualified examination. Students are identified on the basis of knowledge of the subject and bridge course are conducted, teachers are able to evaluate the learning needs of the students as per the need of teaching models are created. Formative assessment is done by way of student's performance in the unit test, class-room interactions, group discussions etc., This assessment enables the teacher to identify slow learners and high achievers. Remedial classes are conducted for such students and support material given to high achievers. Students are evaluated on the basis of these assessment, paper presentations, co-curricular departmental activities. The College examination committee conduct the class test & Preparatory Examinations. Tests were conducted uniformly. The Committee announces the Internal Test Time-Table well in advance and the different department of the College sets the Question Papers of

the respective subjects. Student development and progress is evaluated on the basis of their performance in the class tests. Evaluation is also based on their overall participation in class activities, mentorship and various committees, social responsibility activities, participation in rallies, competition etc., Summative assessment helps to identify their academic progression and overall development of the students. Continuous Internal Evaluation (CIE) provides the learner ability to improve their academic performance, knowledge and develop the skills required for learning. Concurrent evaluation of the students on day to day basis helps the teacher to assess the learning ability and disabilities, provide the student guidance, support and motivation to perform better improve in their academics, develop their life skill required future endeavours and career.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College prospectus is a document used to potential and prospective students containing information about the institution and the available courses including advice on the benefits of accepting the different courses. It also contains information on the individual courses. The teaching staff, the campus facilities and the rules and regulations to which the students should adhere.

The code of conduct for teaching and non-teaching staff is communicated by the management and is strictly followed by the staff.

We are educating the students about discipline on the regular basis during assembly.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://hkessvp.co.in/files/SSS%20%28Student%20Satisfaction%20Survey%29.PDF

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

654

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

69

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our College follows a fair system of admission process. The students are admitted to our Institution without considering caste, creed and gender, religion, social or economic status. After the completion of

admission process regular classes commences according to the affiliated university's calendar of events and college time-table. To identify Advanced and Slow Learners, we conduct "Student Induction" Programme. Through this event students are introduced to teaching -learning and evaluation process, discipline, various academic and other schemes and development and achievements of the College and students support services. We identify the Slow and Advanced Learners through classroom discussion, questions & answers methods and by considering their knowledge and previous year's academic performance.

Special care is taken to Slow Learners. To enhance their performance the college had conducted remedial coaching. Class Test were conducted . The students were also provided extra books from the Library.

The outcome was remarkable as the targeted group of Slow Learners showed the improvement in the academic activities.

Advance Learners are provided several opportunities to develop their knowledge and skills. These students are motivated to read advanced reference books, by providing additional library facilities.

The College organizes Guest Lectures, Seminars by the students and assign project works to motivate Advance Learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
281	27

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experimental Learning.

The Institution makes continuous efforts to enable its students to realize their potential and evolve as leaders and transforming agents of the society.

Well equipped laboratories enables science students to get a hand-on approach and practical exposure to the concepts taught in the classrooms. Departmental level education trips and Industrial Visits are organised. Students are encouraged to take part in various extra and co-curricular activities, Intra/Inter Departmental, Inter and Intra-Collegiate events. Subject Experts from various fields are invited to address the students. Students are assigned Group Projects to enhance their various technical and soft skills.

Participative Learning.

Students are encouraged to take part in various academic and non-academic events. Role plays are conducted for the students to simulate real life situations using techniques like role plays, skits, etc., Industrial Visits are organised to help the students to understand the various concepts.

Problem Solving Methodologies.

Live Projects, Case Studies and Conferences focussed on Problem Solving Methodology, provide students an opportunity to analyze and decide the outcomes. Students participation in various Committees enables the students to find solution for various constraints.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Keeping in mind the importance of ICT, and e- learning a suitable environment is created in the class rooms with Smart Boards, LCD Projectors and various ICT tools.

Institution is IT-enabled with internet and LAN connectivity.

All faculty members use Google Meet/Zoom for interactive and collaborative methods of teaching. Faculties conduct video conferencing for teaching, meeting, online mentoring, and sessions for online learning.

Institution conducts Webinars, Quiz and Guest Lectures.

Faculty members use PowerPoint presentations.

Classs are arranged in smart classroom for presentation.

Students are encouraged to use the internet and You-Tube. Whatsapp groups are formed to share ideas.

Multimedia teaching aids like LCD projectors, classrooms with internet-enabled computer/laptop systems are in use in digital classrooms.

The Institution uses integrated academic management system of the University to manage the entire academic process. In addition to this the Institution has implemented an ICT enabled system for students admission.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://hkessvp.co.in/files/ICT%20Effective%20Learning.docx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

19

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our Institution is obliged to implement all directives of Bengaluru City University regarding continuous internal evaluation. Continuous evaluation is an ongoing process in our college. All the departments plan for a bridge course based on the performance of the qualified examination. Students are identified on the basis of knowledge of the subject and bridge course is conducted. The institution has an internal examination committee responsible for conducting regular internal assessment examinations for students. Student development and progress is evaluated on the basis of their performance in the class tests. Evaluation is also based on their overall participation in class activities, mentorship and various committees, social responsibility activities, participation in rallies, competition etc. Summative assessment helps to identify their academic progression and overall development of the students. Continuous evaluation is carried out throughout the year through regular tests, assignments, seminars. Subject wise tests are conducted twice in a semester to help prepare the students for University Examinations. Corrected answer scripts are shown to the students. The teachers explain about how to improve scoring to the students in forthcoming examinations by expressing themselves more appropriately in response to questions.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The academic calendar is prepared by IQAC of the College in accordance with the norms of Bengaluru City University. Following the Covid-19 Pandemic and Lockdown the University decided to promote

all students except final year students. The College carried out the instructions of the University regarding examination. In accordance with direction of the University the Internal Marks were uploaded in the University portal by the faculty members in consultation with Heads of the Departments and Principal. Complying further with the University notification the College facilitated offline examination and supported the infrastructural leads to the students while the College follow the norms laid down by the University, it is free to supplement them with academic standards and transparency. Stake holders are informed about all norms and directives of the University through the College. Rules and regulations regarding examinations and academic calendars are further explained in the orientation and induction programme organized by the College for the newly admitted students. Another forum for transmitting information on these matters is mentor - mentee system. Meeting is held in periodically, all the directions received from the University regarding academic calendar and conduct of examinations are communicated to the students. The directives of the University pertaining to these are informed and discussed in Staff Meeting.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; HardCopy of syllabus and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website has stated learning outcomes graduate attributes which are integrated into the assessment process in its syllabus. The syllabus of each programme provides clear information about courses, elective courses, fundamental courses and discipline specific courses and also the learning outcomes of different programmes. The syllabus also provides information about scheme of

instruction and evaluation. Our Institution is affiliated to Bengaluru City University, Bengaluru. The BOE & BOS members devised and revised all its educational programmes to include graduate attributes so when a Student gets his degree, he is equipped with discipline, knowledge, critical thinking, problem-solving ability, communication skills and digital capability. Each programme provides the students to opt from the core courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institution is affiliated Bengaluru City University, Bengaluru. We offer under graduate and post graduate programme and courses under the faculty of Arts, Science, Commerce and Business Administration. For these programmes and courses the Institute follows the curriculum designed by affiliated University. The programme outcomes, programme specific outcomes and course outcomes are evaluated by the Institution and the same are communicated to the students in the formal way of discussion in the Class room and Notice Board. After measuring attainment of POs, PSOs and COs, it has been observed that the strength of the students as well as the passing percentage of the students is improving progressively. Apart from this students progressive to the Higher Studies that is from Under Graduate to the Post Graduate is increasing compared to previous years. Similarly, the ratio of the students placements is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs. Subsequently the College has taken care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows -The Institution followed the academic calendar of our affiliated University. All the subject Teachers maintain academic diary in every semester. Internal Examination committee analysed the result.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://hkessvp.co.in/files/Criterion-II/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

96

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://hkessvp.co.in/files/Criterion-II/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://hkessvp.co.in/files/SSS%20%28Students%20Satisfaction%20Survey%29.PDF>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

04

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activity is also a part of the Education which emphasis community service. This is often integrated with the curriculum. Extended opportunities intend to help, serve, reflect and learn. The curriculum extension interface has an educational value, especially in rural India learning activities have a visible impact on the development of sensitivity towards community issues, gender disparities, social iniquity and other social issues. They help to inculcate values and commitments to society among students. various extension activities are carried out in collaboration with other agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

16

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Infrastructure of the Institution is the main skeleton of the College. The outlook of any Institution matters much in modern days. The College is running smoothly because of adequate infrastructure facilities. The College proposes optimal usage of resources and facilities made available through the University Grant Commission (UGC) and Management to assimilate knowledge. There are various Committees formed which will keep track of the maintenance and usage of the facilities provided. There are spacious and well ventilated classrooms, fully equipped laboratories are established for practical classes. The record of maintenance is done by the concerned departments. The equipment repairs, calibrations are maintained by the companies. Microscope, resistance boxes are maintained by concerned departments. Disposal Chemical waste/e-waste is undertaken by the department periodically. Some of the classrooms have LCD & Smart Board to cater to the needs of modern method of Teaching. The College has the Office for administration and beautiful campus with trees, open air theatre and play ground. LIBRARY: Every academic year the HODs provide the list of text books and reference books are required as per the syllabus prescribed by the University time to time. Library offers browsing facilities, Xerox and printing facilities both for staff and students. Access is provided to both staff and students. The Library maintains a register of number of visitors, students and staff who visit the Library on daily basis. Annual stock verification is done by the Library Committee. NETWORK RESOURCE CENTRE (NRC): Students are facilitated with UGC sponsored NRC for browsing the website to update their knowledge.

COMPUTERS: Computer Laboratory UGC sponsored NRC is maintained through Annual Maintenance Contract. The College with the support of Management maintain repair works of furnitures, housekeeping staff is appointed to maintain the cleanliness of the campus and classrooms. The students are sensitized regarding the maintenance of green environment and energy conservation.

Our College is affiliated to Bengaluru City University, Bengaluru. The Local Enquiry Committee visits the College every year for the verification of available infrastructure to ensure that the College has adequate infrastructure to run all available courses approved by the University. The Principal holds meeting with HODs and Students

Representatives to know about the requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The co-curricular and extra curricular activities are very important for all round development of the students. They help to bring out the hidden talent among the students. The team spirit, mental maturity, leadership quality and individual initiatives are the outcome of these activities. The College has well equipped Seminar Hall with LED and Internet facilities. It is used for all cultural activities. Apart from this the College has spacious Open Auditorium, that accommodates about 300 students. The same will be provided for various training programmes.

The sports complex has facilities for Multi Gym, Indoor Sports facilities like Carrom, Chess, etc., to the students. The Annual Sports Day will be conducted every academic year. Athletics, Team Events like Kabbaddi, Volley Ball, Foot Ball, teams are formed and Competitions are arranged in the Inter-College and Collegiate level. Yoga Day is also conducted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

100000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our College Library is one of the oldest Library. It spread in the total area of 3000sq.ft. The collection includes more than 19,000 books, 04 Journals, 12 magazines, 200 Cds, Back volumes of periodicals. The Library is automated and has a spacious reading hall. The reading area can accommodate about 125 Users.

The Library is automated with Library Management Software (LMS), E-Lib. of INFLIBNET. The various housekeeping activities of Library such as, Data Entry, Issue & Return and Renewal of Books, Members Login, etc., are done through software. The books are classified according to DDC and OPAC.

The books being bar-coded and the users are given unique barcode Id, apart from the printed books the Library is having access to E-

Resources of N-List, which is a part of E-Books INFLIBNET. The new books are displayed for two weeks on the display stand. The internet is provided for 10 systems. For ensuring security Closed Circuit Cameras have been installed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

11,800/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15 - 20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facility plays an important role in the field of education. During COVID-19 Pandemic period it became one of the basic requirements. Due to Pandemic the classes were conducted in online mode which required better IT infrastructure. To meet this requirement our College has good internet facilities with optical fibre internet connection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,00,000/-

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our College building has good structure to represent modern outlook with required physical and soft infrastructure - spacious and adequate number of classrooms, fully equipped Laboratories, Library, Sports & Gymnasium, Canteen, Rest Room, Office, Staff Room, Board Room, Seminar Hall, etc., Local Inquiry Committee appointed by Bengaluru City University, supervises and offers suggestions on the infrastructure of the College. The Management Governing Council of the College advises about Creation, maintenance and utilization of infrastructural facilities. The Management provide funding for the creation and maintenance of infrastructure.

Because of these facilities the College conducted online mode classes during the COVID-19 Pandemic Crisis. The skilled personal monitor and facilitate all the strategic service. There are various committees to look after the maintenance of infrastructural facilities. The NSS Students and NCC Cadets are actively involved in cleaning the Campus. The green campus concept is implemented in the college Premises. The LED Bulbs & Solar Lights are installed and there is a safe Drinking Water facility. The Principal holds the regular meeting with Class Representatives and all HODs to discuss on infrastructural facilities. The College is situated in the Heart of the City with adequate facilities and good connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

72

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The IQAC ensures sustsainance, quality enhancement and excellence. As the College has no student council the team containing the class representatives take part in supporting the college in academics and administration. The objective of the team is to assist the administration in preparing and implementing the student welfare plans. Two students are deployed for each committee.

In the beginning of every academic year the two students deployed for admission committee helps the admission committee in distributing the pamphlets to different colleges and guide the

incoming new students about the facilities available in the college.

The students deployed for library committee helps the library committee in stock verification. The students deployed for sports and cultural committee supports the sports and cultural committee to conduct different events and also encourage the new students to participate in different activities held in the college. The students deployed guide the new students about the importance of co-curricular activities i.e. about the project works, presentation and publication of papers in different conferences.

As the college wants to be free from sexual harassment, ragging and violence, the students deployed, take active part in guiding the students about the problems caused to the society if they get involved in the above said activities. Students deployed for grievances cell guide the students to express their grievances if any to the grievance cell.

The team support all the committees in the college by guiding the students in the right direction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has Alumni association. Once a year they meet in the college and discuss about various means of improvement of the college.

- They have good net-working with existing students. Alumni members maintain a directory which provides net-working with their old classmates and provide unique opportunity to foster the relationships with the people who share the personal or professional interests.
- Members of alumni associations serve the present students by career building. Through career counselling they are able to identify the interest and the capabilities of the students.
- Alumni guide the present students for higher studies when their choice is not clear.
- Alumni contribute to increase the facilities in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Participative Management: Hyderabad Karnataka Education Society's Sree Veerendra Patil Degree College has a three- tier administrative system with the Board of Management, Hyderabad Karnataka Education Society, as the apex local authority. It is bound to obey the directives of the Central Government (UGC), State Government and University. The President is the Chief of the Society. Principal is the Head of the College, is assisted in governance by the College Development Council and administrative wing. The college office is headed by the superintendent. Perspective and Strategic planning cannot succeed without the convergence of management, Staff, Alumni, Parent-Teachers association and students' representation.

Teaching faculty has decisive roles in IQAC & NAAC Committees. All aspects are discussed by the Board of Management and the College Development Council. Activities at department level are managed by the heads of department (HOD) and faculty. Class Representatives are elected unanimously and also they represent IQAC. To make students as responsible future citizens, leading roles are given in the activities of the department forums.

The college culture of participative management has resulted in a decentralized administration. The institution is open to interaction and discussion with the teaching and non-teaching staff. The college encourages the involvement of the staff for the improvement of efficiency of the institutional process as follows.

1. Regular meetings of teaching and non-teaching staff are conducted by the principal and the suggestions provided are considered while taking institutional decisions.
2. IQAC meetings are conducted under the Chairmanship of the principal.
3. Various committee meetings are conducted to review the progress of the activities.

4. The departmental meetings are organised by the concerned departments with the teaching staff members are focussing on various academic, co-curricular and extracurricular activities.

The various committees are

- Governing Council Committee
- College Development Council
- Faculty Committee
- IQAC
- Placement and career guidance cell
- Staff welfare committee
- Student Mentorship committee
- Parents-teachers Committee
- Anti -ragging committee
- Internal Exam Committee
- External Exam Committee
- Student Grievance Cell
- Alumni Association
- Women's Cell
- NSS Committee
- Scouts and Guides Committee
- Discipline Committee

HKES Sree Veerendra Patil Degree College is a partially Government aided and unaided programmes are run by Hyderabad Karnataka Education Society(R), Kalaburagi, Karnataka. The Board of management is the highest authority represented by the President who is the appointing authority. The Governing Body takes academic and non-academic decisions and gives suggestions to the Principal. The college Development Council looks into the progress of the college matters, academic and non-academic, in consultation with the principal. The principal along with the head of the departments and convenors of various committees plan and execute the academic and non-academic activities of the college. In this form a particular representation is delegated, decentralization introduced and participatory management has worked out. At the college level, various committees conduct different activities and maintain congenial environment and discipline in the college campus. The Principal informs the faculty, students and parents through Notice & Whatsapp alert.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The power of decision taking is deligated to the Head of the Institution i.e., Principal. To facilitate and to maintain the efficiency, to implement various activities dedicated and specialized administrative Committees are formed.

Decentralization of Power:

- All faculty members are given certain administrative responsibilities.
- The deligation of the responsibilities leads to transperancy, faculty development and faculty enrichment.
- The Institution follows deligation, decentralization and empowerment policies while entrusting the responsibilities to faculty and staff members.
- The collective decision making is encouraged at all levels.
- In most cases the decisions are taken collective in consultation with Principal.

Committees:

- In addition to teaching the faculty members are involved in research, training, administration of academic matters and consultancy.
- The faculty members through various committees carry out different academic activities.

Decentralization, Deligation of Power & Collective Decision Making:

- Training and placement cell.
- Examination Cell.
- Disciplinary Committees.
- Grievances Redressal Cell.
- Admission Committee.
- Sports Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our College is affiliated to Bengaluru City University, Bengaluru. Higher level academic committees consisting of Principal & senior faculty members after in depth discussions and by considering vision, mission, quality policies, core values, social factors and SWOC (Strength, Weaknesses, Opportunities & Challenges) analysis, established a strategic plan with well defined objective and mechanism for its effective implementation and monitoring.

The Institution implemented strategic measures for improving academic performances through training. The College focused on development of skills among students. All faculties have taken responsibility to design & implement the specific programme on specific strategic dates.

The Calendar of Events is prepared in the beginning of the academic year. The Institution functions according to its vision and mission.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The participating management "Hyderabad Karnataka Education Society's, Sree Veerendra Patil Degree College", has a three tier administrative system with the Board of Management as the apex local authority.

The Organizational Structure:

The Hyderabad Karnataka Education Society consist of :

- President
- Vice-President
- Secretary
- Joint Secretary
- Administrative Officer
- Principal
- IQAC
- HODs
- Faculty Member
- Office Superintendent
- Convenors of various Committees
- Accounts & Finance
- Library
- Sports

The College Governing Council is a group of person constituted for the purpose of administering Institutional developmental activities. As for as decision making process is concerned, Management & University are giving relevant guidelines.

Identity:

- The Governing Council of the Institute is the blend of academicians, management members and administrators.
- The Institute believes that Management is significant to review its policies, procedures and strategic objectives for well being of the stake holders in attaining the Institute strategic intend.
- The policies are communicated to faculty members from time to time.
- Students are briefed about these policies during Orientation in the beginning.
- There are policies pertaining to faculty members conduct, employment process, leave policies, etc.,
- The disciplinary committee frames the policies regarding the discipline and anti-ragging.
- Examination committee has framed the policy for valuation, paper setting and proper conduct of exams and results.
- Library Committee has framed the policy to ensure the Institutional Library has all prescribed books.
- Training & Placement Cell has developed policy to help the students placed in well reputed Company.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution will take effective measures for the well being of teaching and non-teaching staff. For effective functioning of the Institution many staff welfare measures have been implemented.

1. Employees provident fund for the staff: The Institution allocates employees provident fund (EPF) for all management staff.

2. Group Insurance facility is provided for all staff members.

3. The HKES Credit Co-operative Society is run by the staff members by contributing the share amount. The Society provides loan facility for the needy at reasonable interest rate.

4. Maternity leaves are given to the female faculty.

5. The Institution provides the canteen facility for the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system encourages the faculty members to make excellent performance in teaching, learning & research. A system of self appraisal exists in the Institution for the evaluation of performance of teaching staff based on different parameters of evaluation. At the end of every academic year teacher's evaluation is carried out through academic audit in the college as per the UGC proforma.

Academic audit is filled by each faculty members about teaching learning process which includes fields related to lectures, seminars, practicals, tutorials, contact classes, innovative teaching-learning methods, up gradation of course content and their improvements.

Other co-curricular and extension activities to society for professional development are included.

Research, publications & academic contributions of faculty members with regard to their faculty development programme and other other innovative teaching methods used by teachers for the improvements of teaching methods are mentioned.

At the end of academic year, the data pertaining to the above categories is collected from each faculty members in the prescribed proforma and is assessed by the appraisal system.

Students feedback is taken at the end of every academic year to assess the teaching performance of the faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution monitors the effective and efficient use of available financial resources for the infrastructural development and teaching learning process. The College has internal and external audit system. The income a& expenditure related to the Government is audited by the Government Department Auditors. UGC Funds grant-in-aid staff salaries etc., audited by Government Auditors from the concerned departments. Management and College accounts are audited by qualified Chartered Accountants engaged by the Management every year and thereport is sent to the Management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our College is partially grant-in-aid Institution affiliated to Bengaluru City University, Bengaluru. The fund for the salary for the aided staff members is met by the Department of Education, Govt. of Karnataka. The salary for the management staff is paid by the management. The expenditure mainly consists of salary payment, laboratory expenditures and maintainance. Optima utilization of fund is ensured through accounts department. The funds allocated to various departments for purchasing equipments, consumable and maintenance of equipments is properly utilized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) instills discipline, quality, assures progress and collaborates with all activities in the College. IQAC is involved in every activity that takes place in then College. The best Institutionalized practices initiated by IQAC are:

Conducting Workshops/Webinars for teaching faculties to motivate them towards the better performances. Conducting awareness on Intellectual Property Rights is another Institutalized programme of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Quality Assurance Cell (IQAC) is focusing on the improvement of Teaching-Learning through various methods. The academic progress is reviewed at the end of the academic year. Staff members meeting are conducted in the academic year. 1st Meeting in the beginning, 2nd before odd semester exams, 3rd at the beginning of even semester and 4th semester at the end of academic year. In the beginning a new Time-Table and year planner prepared. The Committees are constituted. The result analysis is done in presence of the Principal.

The teachers are motivated for the use of ICT in teaching and learning. The HODs gives the message, notices and study materials for the students. In some class rooms projectors and smart boards by the teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our College takes lot of care regarding the safety and security issues of girl students. Anti-Sexual harassment and anti-ragging cell often organizes programmes to create an awareness among the girl students regarding their safety and security. Security personal guard supervises about the security of students. Campus and Classrooms are under CCTV surveillance. Students are provided Identity Cards.

We provide personal counseling by senior faculty members of our College. Due to COVID-19, Pandemic, we could not extend this facilities to our students during this academic year. We will continue this activity in upcoming academic year. We have ladies waiting room for our girl students. The International Womens Day was observed every year by the Women's Cell. Due to Pandemic the Womens Day was not observed in the year 2021.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Counseling and Common Room

7.1.2 - The Institution has facilities for

C. Any 2 of the above

**alternate sources of energy and energy
conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of
degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste
management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

Solid Waste Management: The Solid waste generated in the College Campus are mainly Organic Waste of leaf litters, papers and waste from canteen and other Chemicals. The major organic waste from trees, kitchen waste are disposed systematically in Vermicomposting. Other non-degradable waste like from plastic, metals, e-waste are taken away by the corporation in the waste collecting trucks.

Liquid waste Management : The waste water lines from the laboratories, washrooms & canteen are connected to the corporation drainage system. Rain water harvesting unit is installed in the campus. Thus, water saved is used for gardening and cleaning.

E-waste Management: E-waste generated from the laboratory is collected and stored in E-Waste Bill situated in College Campus. It is taken away by the Vendor.

Other Waste generated by cleaning the classrooms, corridor, ground, etc., are disposed through garbage collecting agency everyday on daily basis.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities are organized in the College to promote harmony towards each other.

Several commemorative days like women's day, yoga day, teacher's day and other regional festivals like Ayudha Pooja, Basava Jayanth, Ambedkar Jayanthi, Mahathma Gandhi Jayanthi, Mahaveera Jayanthi, Kanakadasa Jayanthi & Valmiki Jayanthi are observed.

This helps to establish possible interaction among people of different cultural and racial background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

NSS Volunteers, NCC Cadets are involved in various activities. We have observed National Voters Day on 21st January 2021. Dr. Revappagouda Patil., Associate Professor, shared the views and objects of Constitutions. He also advised the students about the duties and responsibilities of the Citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Festivals are the pride of our Country. India commemorates three National Festivals namely, The Republic Day, The Independence Day & Gandhi Jayanthi. International Women's Day was celebrated on 8th March 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Institutional Best Practices

Department of Zoology

Best Practice 1.

Title of the Practice: Vermicomposting and Organic Waste Management.

Objective of the Practice: To mitigate the problem of waste organic material of the College Campus all the organic waste can be converted into highly valuable nutrient rich compost. Now a days Vermicomposting has gained a lot of popularity as compared with

conventional composting as it provides a way to treat organic waste more quickly into compost. Vermicompost is the end product of breakdown of organic matter by earthworm. The compost contains reduced level of contaminants, higher saturation of nutrients and free from soil pollution.

The Context: Vermicomposting is the one method which can be used for management of wastes from agriculture, industries, kitchen & other organic wastes which will degrade easily. Vermicompost contains water soluble nutrients and it is an excellent nutrient rich organic fertilizer and soil conditioner. It is highly valuable nutrient rich compost formed through earthworms and in environment friendly manner. It is used in farming and small scale sustainable organic farming. Hence, it is the best method to dispose off organic matters from College Campus. Vermicomposting unit is meant to dispose of organic waste and generate compost in the College in a useful ways. The application of earthworm is made for recycling of the organic waste and to solve the disposal problem. It minimize the pollution effects and get useful products from wastes. Vermicomposting not requires sophisticated tools.

The Practice: The College campus is enriched with vegetation. Daily organic waste is generated due to fallen leaves from the green cover of campus. Vermicomposting is a method of preparing enriched compost with the use of earthworms. It is one of the easiest method to recycle agricultural and kitchen wastes and produces quality compost. Earthworm consumes organic waste and excretes it in digested form called worm castes - popularly called black gold. To make use of this wastes the College practices Vermicomposting. For this earthworms were initially procured from Gandhi Krushi Vijnana Kendra, Bengaluru. There are different species of earthworms. Here we have used *Eisenia foetida* (Red Earthworm). The worms are introduced at a proper time when the organic bed was ready which is made up of leaves, garden wastes, kitchen wastes, trimmings of small trees and other biological wastes are added into the permanently constructed structure (pits) to enrich compost. This solves the problem of organic debris and generates nutrient rich compost which is used in the College Campus garden. It is added in the pots for potted plants and also used for lawn grass. Pits are covered with mesh to protect from rodents. Vermicomposting is becoming popular as a major component of organic farming system. The compost gets ready in 45-50 days.

Evidence of Success: This practice has helped the Institute to train the students for the maintenance and recycling of garden waste in a productive manner. Its investment required is very less and the

students can perform Vermicomposting in their house garden and agriculture lands. This practice also solved the problem of disposal of organic waste from College and institute gets good quality of compost for its own garden. It is used for plants and lawn grasses and it shows healthy growth.

Problem Encountered & Resources Required: The only resource required are the organic waste and earthworms. In the beginning earthworms were procured from Gandhi Krushi Vijnana Kendra, Bengaluru and Organic Waste from College Campus. The biggest challenge is to protect the earthworms from insects, birds & maintain moisture in the pits. There is a poor aeration and more water logging at the bottom of the pit. The bed should be turned upsidedown once after 30 days for maintaining proper aeration. By covering the pits with mesh protected from birds and rodents.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has been promoting all round development for the students. The outstanding distinctiveness is in the field of extension activities. Through NCC and NSS many activities are conducted for the students. They are encouraged to register and participate in leadership training programmes. This exposure provides the leadership qualities, strength of courage, commitment to work, social awareness and service. Students attending NSS annual camps work hard in improving the surrounding areas of the village, understand the problems of the villagers and support them. They labour to provide proper sanitation, teach them hygiene and show them quality of life. In camps students will learn and get the opportunity to work as a team, adjust to the minimum facilities, feel one with the other campers, and learn to prepare their own food and survive in any difficult situation. This kind of opportunity creates an opening of the conscious mind of the student and gives a realistic and practical approach to life. Students are encouraged to keep the campus clean and the surrounding areas. Swachh Bharath march was conducted to bring awareness in the neighbourhood by students showing the public about keeping the roads and streets clean. Practically students took brooms and started cleaning the

streets. These activities bring out the value of simplicity; at the same time teach them the concern for the society at large. Extension activities are also in the form of visiting orphanages, leprosy homes and old-age homes by the staff and students. These visits become an eye-opener for many of our students to value their own homes and care for their families. They learn about our tradition and culture and give whole heartedly whatever small gift they wish to give in these homes.

As an institution of higher learning the focus of providing knowledge along with opportunities of learning is clubbed with social cause of not only developing their personalities but also get awareness of the social conditions of the society they live in and prompt them to serve others with unbiased and undeterred minds to serve their Nation.

Alumni Association of the College is actively involved in promoting the cause of education. It has extended financial support and donated furnitures (Reception Counter). Alumni Association members contributes amount to the Association. Due to COVID-19 Alumni Association meeting is not convened.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curricular aspects are the defining character of any educational institution. However, the administrative standing differs from one HEI to another HEI. Hence the affiliated colleges are essentially a teaching unit which depends on a larger body namely University which constitutes its academic and administrative process.

Objectives of our Institution are Value based Education to identify and develop the talents of the students in both Curricular and Extra- Curricular areas. Our Institution is affiliated to Bengaluru City University, earlier it was named as Bengaluru Central University. Curriculum is designed by the Board of Studies (BOS) formed by the University. Some of our faculty are part of the BOS who contribute richly their stance in the formation of the curriculum.

The college has the following mechanism for effective delivery of the curriculum.

In the beginning of each semester, time-table & action plan is given by the departments for effective implementation. Each department prepares a detailed action plan, which is a road map for the departments to conduct regular curricular activities. This provides the faculty with the time frame for conducting all the academic activities.

Curriculum planning is done by the departments by conducting departmental meetings. In the meetings, faculty members are briefed on the academic plan of the institution. As per the institutional academic plan the departments strategize curricular activities. Curriculum planning includes planning of the teaching schedule, conducting bridge courses, formative assessments, tests, summative assessments, complimentary teaching methods like guest lectures, conduct of Seminars, Quiz, Group Discussions, etc., as per the need of the individual department. The College implements various activities assessing the needs of students.

At the beginning of every semester 'Bridge Course' is conducted.

Remedial classes are planned to support slow learners. Along with regular lecture method, PPT's are also prepared and references are provided to support extra learning.

Expert Guest lecturers are invited for special talks on important topics. Field visits and industrial visits are arranged to provide first-hand information with study experience. Visits to Institutions of Higher Education, libraries, attending Seminars and conferences etc. are organized.

Subsequently, project works, dissertation reports, practical classes will provide hands on experience to the students and all these are conducted for the fulfilment of their degrees. Even charts, models, case studies, surveys and research papers are used to complement the lecture method.

In addition to all this, viewing documentaries, classic films, historical events, speeches of great men are played to the students. Group discussions are conducted. Role plays are done by students. Even Personality and Skill Development Programmes are conducted.

Continuous evaluation process is made by conducting monthly tests, preparatory examinations, seminars and assignments. The faculty members are motivated to attend orientation programme, seminars, workshops and conferences.

Our College Management also keeps record of the different activities of the College regarding teaching, learning, overall development and improvements in delivering effective curriculum.

Finally, our Library provides Books, Newspapers, E- books, Journals and E- Journals which supports in teaching and learning process.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous evaluation is an ongoing process in our college. All

the departments plan for a bridge course based on the performance of the qualified examination. Students are identified on the basis of knowledge of the subject and bridge course are conducted, teachers are able to evaluate the learning needs of the students as per the need of teaching models are created. Formative assessment is done by way of student's performance in the unit test, class-room interactions, group discussions etc., This assessment enables the teacher to identify slow learners and high achievers. Remedial classes are conducted for such students and support material given to high achievers. Students are evaluated on the basis of these assessment, paper presentations, co-curricular departmental activities. The College examination committee conduct the class test & Preparatory Examinations. Tests were conducted uniformly. The Committee announces the Internal Test Time-Table well in advance and the different department of the College sets the Question Papers of the respective subjects. Student development and progress is evaluated on the basis of their performance in the class tests. Evaluation is also based on their overall participation in class activities, mentorship and various committees, social responsibility activities, participation in rallies, competition etc., Summative assessment helps to identify their academic progression and overall development of the students. Continuous Internal Evaluation (CIE) provides the learner ability to improve their academic performance, knowledge and develop the skills required for learning. Concurrent evaluation of the students on day to day basis helps the teacher to assess the learning ability and disabilities, provide the student guidance, support and motivation to perform better improve in their academics, develop their life skill required future endeavours and career.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development

B. Any 3 of the above

**of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College prospectus is a document used to potential and prospective students containing information about the institution and the available courses including advice on the benefits of accepting the different courses. It also contains information on the individual courses. The teaching staff, the campus facilities and the rules and regulations to which the students should adhere.

The code of conduct for teaching and non-teaching staff is communicated by the management and is strictly followed by the staff.

We are educating the students about discipline on the regular basis during assembly.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

40

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://hkessvp.co.in/files/SSS%20%28Students%20Satisfaction%20Survey%29.PDF

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

654

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

69

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our College follows a fair system of admission process. The students are admitted to our Institution without considering caste, creed and gender, religion, social or economic status. After the completion of admission process regular classes commences according to the affiliated university's calendar of events and college time-table. To identify Advanced and Slow Learners, we conduct "Student Induction" Programme. Through this event students are introduced to teaching -learning and evaluation process, discipline, various academic and other schemes and development and achievements of the College and students support services. We identify the Slow and Advanced Learners through classroom discussion, questions & answers methods and by considering their knowledge and previous year's academic performance.

Special care is taken to Slow Learners. To enhance their performance the college had conducted remedial coaching. Class Test were conducted . The students were also provided extra books from the Library.

The outcome was remarkable as the targeted group of Slow Learners showed the improvement in the academic activities.

Advance Learners are provided several opportunities to develop their knowledge and skills. These students are motivated to read advanced reference books, by providing additional library facilities.

The College organizes Guest Lectures, Seminars by the students and assign project works to motivate Advance Learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
281	27

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experimental Learning.

The Institution makes continuous efforts to enable its students to realize their potential and evolve as leaders and transforming agents of the society.

Well equipped laboratories enables science students to get a hand-on approach and practical exposure to the concepts taught in the classrooms. Departmental level education trips and Industrial Visits are organised. Students are encouraged to take part in various extra and co-curricular activities, Intra/Inter Departmental, Inter and Intra-Collegiate events. Subject Experts from various fields are invited to address the students. Students are assigned Group Projects to enhance their various technical and soft skills.

Participative Learning.

Students are encouraged to take part in various academic and non-academic events. Role plays are conducted for the students to simulate real life situations using techniques like role plays, skits, etc., Industrial Visits are organised to help the students to understand the various concepts.

Problem Solving Methodologies.

Live Projects, Case Studies and Conferences focussed on Problem Solving Methodology, provide students an opportunity to analyze and decide the outcomes. Students participation in various Committees enables the students to find solution for various constraints.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Keeping in mind the importance of ICT, and e- learning a suitable environment is created in the class rooms with Smart Boards, LCD Projectors and various ICT tools.

Institution is IT-enabled with internet and LAN connectivity.

All faculty members use Google Meet/Zoom for interactive and collaborative methods of teaching. Faculties conduct video conferencing for teaching, meeting, online mentoring, and sessions for online learning.

Institution conducts Webinars, Quiz and Guest Lectures.

Faculty members use PowerPoint presentations.

Classs are arranged in smart classroom for presentation.

Students are encouraged to use the internet and You-Tube. Whatsapp groups are formed to share ideas.

Multimedia teaching aids like LCD projectors, classrooms with internet-enabled computer/laptop systems are in use in digital classrooms.

The Institution uses integrated academic management system of the University to manage the entire academic process. In addition to this the Institution has implemented an ICT enabled system for students admission.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://hkessvp.co.in/files/ICT%20Effective%20Learning.docx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

19

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our Institution is obliged to implement all directives of Bengaluru City University regarding continuous internal evaluation. Continuous evaluation is an ongoing process in our college. All the departments plan for a bridge course based on the performance of the qualified examination. Students are identified on the basis of knowledge of the subject and bridge course is conducted, The institution has an internal examination committee responsible for conducting regular internal assessment examinations for students. . Student development and progress is evaluated on the basis of their performance in the class tests. Evaluation is also based on their overall participation in class activities, mentorship and various committees, social responsibility activities, participation in rallies, competition etc. Summative assessment helps to identify their academic progression and overall development of the students. Continuous evaluation is carried out throughout the year through regular

tests, assignments, seminars, Subject wise tests are conducted twice in a semester to help prepare the students for University Examinations. Corrected answer scripts are shown to the students. The teachers explain about how to improve scoring to the students in forthcoming examinations by expressing themselves more appropriately in response to questions.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The academic calendar is prepared by IQAC of the College in accordance with the norms of Bengaluru City University. Following the Covid-19 Pandemic and Lockdown the University decided to promote all students except final year students. The College carried out the instructions of the University regarding examination. In accordance with direction of the University the Internal Marks were uploaded in the University portal by the faculty members in consultation with Heads of the Departments and Principal. Complying further with the University notification the College facilitated offline examination and supported the infrastructural leads to the students while the College follow the norms laid down by the University, it is free to supplement them with academic standards and transparency. Stake holders are informed about all norms and directives of the University through the College. Rules and regulations regarding examinations and academic calendars are further explained in the orientation and induction programme organized by the College for the newly admitted students. Another forum for transmitting information on these matters is mentor - mentee system. Meeting is held in periodically, all the directions received from the University regarding academic calendar and conduct of examinations are communicated to the students. The directives of the University pertaining to these are informed and discussed in Staff Meeting.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Institute has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; HardCopy of syllabus and course/programme Outcomes are available in the respective departments for ready reference to the teachers and students. Copy of Curriculum and Outcomes of Programs and Courses are also uploaded on the college website has stated learning outcomes graduate attributes which are integrated into the assessment process in its syllabus. The syllabus of each programme provides clear information about courses, elective courses, fundamental courses and discipline specific courses and also the learning outcomes of different programmes. The syllabus also provides information about scheme of instruction and evaluation. Our Institution is affiliated to Bengaluru City University, Bengaluru. The BOE & BOS members devised and revised all its educational programmes to include graduate attributes so when a Student gets his degree, he is equipped with discipline, knowledge, critical thinking, problem-solving ability, communication skills and digital capability. Each programme provides the students to opt from the core courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our Institution is affiliated Bengaluru City University, Bengaluru. We offer under graduate and post graduate programme and courses under the faculty of Arts, Science, Commerce and Business Administration. For these programmes and courses the Institute follows the curriculum designed by affiliated University. The programme outcomes, programme specific outcomes

and course outcomes are evaluated by the Institution and the same are communicated to the students in the formal way of discussion in the Class room and Notice Board. After measuring attainment of POs, PSOs and COs, it has been observed that the strength of the students as well as the passing percentage of the students is improving progressively. Apart from this students progressive to the Higher Studies that is from Under Graduate to the Post Graduate is increasing compared to previous years. Similarly, the ratio of the students placements is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs. Subsequently the College has taken care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows -The Institution followed the academic calendar of our affiliated University. All the subject Teachers maintain academic diary in every semester. Internal Examination committee analysed the result.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://hkessvp.co.in/files/Criterion-II/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

96

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://hkessvp.co.in/files/Criterion-II/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://hkessvp.co.in/files/SSS%20%28Students%20Satisfaction%20Survey%29.PDF>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution

during the year

04

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activity is also a part of the Education which emphasis community service. This is often integrated with the curriculum. Extended opportunities intend to help, serve, reflect and learn. The curriculum extension interface has an educational value, especially in rural India learning activities have a visible impact on the development of sensitivity towards community issues, gender disparities, social iniquity and other social issues. They help to inculcate values and commitments to society among students. various extension activities are carried out in collaboration with other agencies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

16

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Infrastructure of the Institution is the main skeleton of the College. The outlook of any Institution matters much in modern days. The College is running smoothly because of adequate infrastructure facilities. The College proposes optimal usage of resources and facilities made available through the University Grant Commission (UGC) and Management to assimilate knowledge. There are various Committees formed which will keep track of the maintenance and usage of the facilities provided. There are spacious and well ventilated classrooms, fully equipped laboratories are established for practical classes. The record of maintenance is done by the concerned departments. The equipment repairs, calibrations are maintained by the companies. Microscope, resistance boxes are maintained by concerned departments. Disposal Chemical waste/e-waste is undertaken by the department periodically. Some of the classrooms have LCD & Smart Board to cater to the needs of modern method of Teaching. The College has the Office for administration and beautiful campus with trees, open air theatre and play ground. LIBRARY: Every academic year the HODs provide the list of text books and reference books are required as per the syllabus prescribed by the University time to time. Library offers browsing facilities, Xerox and printing facilities both for staff and students. Access is provided to both staff and students. The Library maintains a register of number of visitors, students and staff who visit the

Library on daily basis. Annual stock verification is done by the Library Committee. NETWORK RESOURCE CENTRE (NRC): Students are facilitated with UGC sponsored NRC for browsing the website to update their knowledge.

COMPUTERS: Computer Laboratory UGC sponsored NRC is maintained through Annual Maintenance Contract. The College with the support of Management maintain repair works of furnitures, housekeeping staff is appointed to maintain the cleanliness of the campus and classrooms. The students are sensitized regarding the maintenance of green environment and energy conservation.

Our College is affiliated to Bengaluru City University, Bengaluru. The Local Enquiry Committee visits the College every year for the verification of available infrastructure to ensure that the College has adequate infrastructure to run all available courses approved by the University. The Principal holds meeting with HODs and Students Representatives to know about the requirements.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The co-curricular and extra curricular activities are very important for all round development of the students. They help to bring out the hidden talent among the students. The team spirit, mental maturity, leadership quality and individual initiatives are the outcome of these activities. The College has well equipped Seminar Hall with LED and Internet facilities. It is used for all cultural activities. Apart from this the College has spacious Open Auditorium, that accommodates about 300 students. The same will be provided for various training programmes.

The sports complex has facilities for Multi Gym, Indoor Sports facilities like Carrom, Chess, etc., to the students. The Annual Sports Day will be conducted every academic year. Athletics, Team Events like Kabbaddi, Volley Ball, Foot Ball, teams are formed and Competitions are arranged in the Inter-College and Collegiate level. Yoga Day is also conducted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

04

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

04

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

100000

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our College Library is one of the oldest Library. It spread in the total area of 3000sq.ft. The collection includes more than 19,000 books, 04 Journals, 12 magazines, 200 Cds, Back volumes of periodicals. The Library is automated and has a spacious reading hall. The reading area can accommodate about 125 Users.

The Library is automated with Library Management Software (LMS), E-Lib. of INFLIBNET. The various housekeeping activities of Library such as, Data Entry, Issue & Return and Renewal of Books, Members Login, etc., are done through software. The books are classified according to DDC and OPAC.

The books being bar-coded and the users are given unique barcode Id, apart from the printed books the Library is having access to E-Resources of N-List, which is a part of E-Books INFLIBNET. The new books are displayed for two weeks on the display stand. The internet is provided for 10 systems. For ensuring security Closed Circuit Cameras have been installed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

11,800/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15 - 20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facility plays an important role in the field of education. During COVID-19 Pandemic period it became one of the basic requirements. Due to Pandemic the classes were conducted in online mode which required better IT infrastructure. To meet this requirement our College has good internet facilities with optical fibre internet connection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1,00,000/-

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our College building has good structure to represent modern outlook with required physical and soft infrastructure - spacious and adequate number of classrooms, fully equipped Laboratories, Library, Sports & Gymnasium, Canteen, Rest Room, Office, Staff Room, Board Room, Seminar Hall, etc., Local Inquiry Committee appointed by Bengaluru City University, supervises and offers suggestions on the infrastructure of the College. The Management

Governing Council of the College advises about Creation, maintenance and utilization of infrastructural facilities. The Management provide funding for the creation and maintenance of infrastructure.

Because of these facilities the College conducted online mode classes during the COVID-19 Pandemic Crisis. The skilled personal monitor and facilitate all the strategic service. There are various committees to look after the maintenance of infrastructural facilities. The NSS Students and NCC Cadets are actively involved in cleaning the Campus. The green campus concept is implemented in the college Premises. The LED Bulbs & Solar Lights are installed and there is a safe Drinking Water facility. The Principal holds the regular meeting with Class Representatives and all HODs to discuss on infrastructural facilities. The College is situated in the Heart of the City with adequate facilities and good connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

72

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

22

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The IQAC ensures sustsainance, quality enhancement and excellence. As the College has no student council the team containing the class representatives take part in supporting the college in academics and administration. The objective of the team is to assist the administration in preparing and implementing the student welfare plans. Two students are deployed for each committee.

In the beginning of every academic year the two students deployed for admission committee helps the admission committee in distributing the pamphlets to different colleges and guide the incoming new students about the facilities available in the college.

The students deployed for library committee helps the library committee in stock verification. The students deployed for sports and cultural committee supports the sports and cultural committee to conduct different events and also encourage the new students to participate in different activities held in the college. The students deployed guide the new students about the importance of co-curricular activities i.e. about the project works, presentation and publication of papers in different conferences.

As the college wants to be free from sexual harasssment, ragging and violence, the students deployed, take active part in guiding the students about the problems caused to the society if they get involved in the above said activities. Students deployed for grievances cell guide the students to express their grievances if

any to the grievance cell.

The team support all the committees in the college by guiding the students in the right direction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has Alumni association. Once a year they meet in the college and discuss about various means of improvement of the college.

- They have good net-working with existing students. Alumni members maintain a directory which provides net-working with their old classmates and provide unique opportunity to foster the relationships with the people who share the personal or professional interests.
- Members of alumni associations serve the present students

by career building. Through career counselling they are able to identify the interest and the capabilities of the students.

- Alumni guide the present students for higher studies when their choice is not clear.
- Alumni contribute to increase the facilities in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Participative Management: Hyderabad Karnataka Education Society's Sree Veerendra Patil Degree College has a three- tier administrative system with the Board of Management, Hyderabad Karnataka Education Society, as the apex local authority. It is bound to obey the directives of the Central Government (UGC), State Government and University. The President is the Chief of the Society. Principal is the Head of the College, is assisted in governance by the College Development Council and administrative wing. The college office is headed by the superintendent. Perspective and Strategic planning cannot succeed without the convergence of management, Staff, Alumni, Parent-Teachers association and students' representation.

Teaching faculty has decisive roles in IQAC &NAAC Committees. All aspects are discussed by the Board of Management and the College Development Council. Activities at department level are managed

by the heads of department (HOD) and faculty. Class Representatives are elected unanimously and also they represent IQAC. To make students as responsible future citizens, leading roles are given in the activities of the department forums.

The college culture of participative management has resulted in a decentralized administration. The institution is open to interaction and discussion with the teaching and non-teaching staff. The college encourages the involvement of the staff for the improvement of efficiency of the institutional process as follows.

1. Regular meetings of teaching and non-teaching staff are conducted by the principal and the suggestions provided are considered while taking institutional decisions.
2. IQAC meetings are conducted under the Chairmanship of the principal.
3. Various committee meetings are conducted to review the progress of the activities.
4. The departmental meetings are organised by the concerned departments with the teaching staff members are focussing on various academic, co-curricular and extracurricular activities.

The various committees are

- Governing Council Committee
- College Development Council
- Faculty Committee
- IQAC
- Placement and career guidance cell
- Staff welfare committee
- Student Mentorship committee
- Parents-teachers Committee
- Anti -ragging committee
- Internal Exam Committee
- External Exam Committee
- Student Grievance Cell
- Alumni Association
- Women's Cell
- NSS Committee
- Scouts and Guides Committee
- Discipline Committee

HKES Sree Veerendra Patil Degree College is a partially Government aided and unaided programmes are run by Hyderabad Karnataka Education Society(R), Kalaburagi, Karnataka. The Board of management is the highest authority represented by the President who is the appointing authority. The Governing Body takes academic and non-academic decisions and gives suggestions to the Principal. The college Development Council looks into the progress of the college matters, academic and non-academic, in consultation with the principal. The principal along with the head of the departments and convenors of various committees plan and execute the academic and non-academic activities of the college. In this form a particular representation is delegated, decentralization introduced and participatory management has worked out. At the college level, various committees conduct different activities and maintain congenial environment and discipline in the college campus. The Principal informs the faculty, students and parents through Notice & Watsapp alert.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The power of decision taking is deligated to the Head of the Institution i.e., Principal. To facilitate and to maintain the efficiency, to implement various activities dedicated and specialized administrative Committees are formed.

Decentralization of Power:

- All faculty members are given certain administrative responsibilities.
- The deligation of the responsibilities leads to transperancy, faculty development and faculty enrichment.
- The Institution follows deligation, decentralization and empowerment policies while entrusting the responsibilities to faculty and staff members.
- The collective decision making is encouraged at all levels.
- In most cases the decisions are taken collective in consultation with Principal.

Committees:

- In addition to teaching the faculty members are involved in research, training, administration of academic matters and consultancy.
- The faculty members through various committees carry out different academic activities.

Decentralization, Delegation of Power & Collective Decision Making:

- Training and placement cell.
- Examination Cell.
- Disciplinary Committees.
- Grievances Redressal Cell.
- Admission Committee.
- Sports Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our College is affiliated to Bengaluru City University, Bengaluru. Higher level academic committees consisting of Principal & senior faculty members after in depth discussions and by considering vision, mission, quality policies, core values, social factors and SWOC (Strength, Weaknesses, Opportunities & Challenges) analysis, established a strategic plan with well defined objective and mechanism for its effective implementation and monitoring.

The Institution implemented strategic measures for improving academic performances through training. The College focused on development of skills among students. All faculties have taken responsibility to design & implement the specific programme on specific strategic dates.

The Calendar of Events is prepared in the beginning of the academic year. The Institution functions according to its vision

and mission.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The participating management "Hyderabad Karnataka Education Society's, Sree Veerendra Patil Degree College", has a three tier administrative system with the Board of Management as the apex local authority.

The Organizational Structure:

The Hyderabad Karnataka Education Society consist of :

- President
- Vice-President
- Secretary
- Joint Secretary
- Administrative Officer
- Principal
- IQAC
- HODs
- Faculty Member
- Office Superintendent
- Convenors of various Committees
- Accounts & Finance
- Library
- Sports

The College Governing Council is a group of person constituted for the purpose of administering Institutional developmental activities. As for as decision making process is concerned, Management & University are giving relevant guidelines.

Identity:

- The Governing Council of the Institute is the blend of

academicians, management members and administrators.

- The Institute believes that Management is significant to review its policies, procedures and strategic objectives for well being of the stake holders in attaining the Institute strategic intend.
- The policies are communicated to faculty members from time to time.
- Students are briefed about these policies during Orientation in the beginning.
- There are policies pertaining to faculty members conduct, employment process, leave policies, etc.,
- The disciplinary committee frames the policies regarding the discipline and anti-ragging.
- Examination committee has framed the policy for valuation, paper setting and proper conduct of exams and results.
- Library Committee has framed the policy to ensure the Institutional Library has all prescribed books.
- Training & Placement Cell has developed policy to help the students placed in well reputed Company.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution will take effective measures for the well being of teaching and non-teaching staff. For effective functioning of the Institution many staff welfare measures have been implemented.

1. Employees provident fund for the staff: The Institution allocates employees provident fund (EPF) for all management staff.
2. Group Insurance facility is provided for all staff members.
3. The HKES Credit Co-operative Society is run by the staff members by contributing the share amount. The Society provides loan facility for the needy at reasonable interest rate.
4. Maternity leaves are given to the female faculty.
5. The Institution provides the canteen facility for the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

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File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system encourages the faculty members to make excellent performance in teaching, learning & research. A system of self appraisal exists in the Institution for the evaluation of performance of teaching staff based on different parameters of evaluation. At the end of every academic year teacher's evaluation is carried out through academic audit in the college as per the UGC proforma.

Academic audit is filled by each faculty members about teaching learning process which includes fields related to lectures, seminars, practicals, tutorials, contact classes, innovative teaching-learning methods, up gradation of course content and their improvements.

Other co-curricular and extension activities to society for professional development are included.

Research, publications & academic contributions of faculty members with regard to their faculty development programme and other other innovative teaching methods used by teachers for the improvements of teaching methods are mentioned.

At the end of academic year, the data pertaining to the above categories is collected from each faculty members in the prescribed proforma and is assessed by the appraisal system.

Students feedback is taken at the end of every academic year to assess the teaching performance of the faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution monitors the effective and efficient use of available financial resources for the infrastructural development and teaching learning process. The College has internal and external audit system. The income and expenditure related to the Government is audited by the Government Department Auditors. UGC Funds grant-in-aid staff salaries etc., audited by Government Auditors from the concerned departments. Management and College accounts are audited by qualified Chartered Accountants engaged by the Management every year and the report is sent to the Management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our College is partially grant-in-aid Institution affiliated to Bengaluru City University, Bengaluru. The fund for the salary for the aided staff members is met by the Department of Education, Govt. of Karnataka. The salary for the management staff is paid by the management. The expenditure mainly consists of salary payment, laboratory expenditures and maintainance. Optima utilization of fund is ensured through accounts department. The funds allocated to various departments for purchasing equipments, consumable and maintenance of equipments is properly utilized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) instills discipline, quality, assures progress and collaborates with all activities in the College. IQAC is involved in every activity that takes place in then College. The best Institutionalized practices initiated by IQAC are:

Conducting Workshops/Webinars for teaching faculties to motivate them towards the better performances. Conducting awareness on Intellectual Property Rights is another Institutalized programme of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Quality Assurance Cell (IQAC) is focusing on the improvement of Teaching-Learning through various methods. The academic progress is reviewed at the end of the academic year. Staff members meeting are conducted in the academic year. 1st Meeting in the beginning, 2nd before odd semester exams, 3rd at the beginning of even semester and 4th semester at the end of academic year. In the beginning a new Time-Table and year planner prepared. The Committees are constituted. The result analysis is done in presence of the Principal.

The teachers are motivated for the use of ICT in teaching and learning. The HODs gives the message, notices and study materials for the students. In some class rooms projectors and smart boards by the teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our College takes lot of care regarding the safety and security issues of girl students. Anti-Sexual harassment and anti-ragging cell often organizes programmes to create an awareness among the girl students regarding their safety and security. Security personal guard supervises about the security of students. Campus and Classrooms are under CCTV surveillance. Students are provided Identity Cards.

We provide personal counseling by senior faculty members of our College. Due to COVID-19, Pandemic, we could not extend this facilities to our students during this academic year. We will continue this activity in upcoming academic year. We have ladies waiting room for our girl students. The International Womens Day was observed every year by the Women's Cell. Due to Pandemic the Womens Day was not observed in the year 2021.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Counseling and Common Room

7.1.2 - The Institution has facilities for

C. Any 2 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: The Solid waste generated in the College Campus are mainly Organic Waste of leaf litters, papers and waste from canteen and other Chemicals. The major organic waste from trees, kitchen waste are disposed systematically in Vermicomposting. Other non-degradable waste like from plastic, metals, e-waste are taken away by the corporation in the waste collecting trucks.

Liquid waste Management : The waste water lines from the laboratories, washrooms & canteen are connected to the corporation drainage system. Rain water harvesting unit is installed in the campus. Thus, water saved is used for gardening and cleaning.

E-waste Management: E-waste generated from the laboratory is collected and stored in E-Waste Bill situated in College Campus. It is taken away by the Vendor.

Other Waste generated by cleaning the classrooms, corridor, ground, etc., are disposed through garbage collecting agency everyday on daily basis.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit	B. Any 3 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution provides an inclusive environment for everyone

with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities are organized in the College to promote harmony towards each other.

Several commemorative days like women's day, yoga day, teacher's day and other regional festivals like Ayudha Pooja, Basava Jayanth, Ambedkar Jayanthi, Mahathma Gandhi Jayanthi, Mahaveera Jayanthi, Kanakadasa Jayanthi & Valmiki Jayanthi are observed.

This helps to establish possible interaction among people of different cultural and racial background.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

NSS Volunteers, NCC Cadets are involved in various activities. We have observed National Voters Day on 21st January 2021. Dr. Revappagouda Patil., Associate Professor, shared the views and objects of Constitutions. He also advised the students about the duties and responsibilities of the Citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for

C. Any 2 of the above

students, teachers, administrators
and other staff 4. Annual awareness
programmes on Code of Conduct are
organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Festivals are the pride of our Country. India commemorates three National Festivals namely, The Republic Day, The Independence Day & Gandhi Jayanthi. International Women's Day was celebrated on 8th March 2021.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Institutional Best Practices

Department of Zoology

Best Practice 1.

Title of the Practice: Vermicomposting and Organic Waste

Management.

Objective of the Practice: To mitigate the problem of waste organic material of the College Campus all the organic waste can be converted into highly valuable nutrient rich compost. Now a days Vermicomposting has gained a lot of popularity as compared with conventional composting as it provides a way to treat organic waste more quickly into compost. Vermicompost is the end product of breakdown of organic matter by earthworm. The compost contains reduced level of contaminates, higher saturation of nutrients and free from soil pollution.

The Context: Vermicomposting is the one method which can be used for management of wastes from agriculture, industries, kitchen & other organic wastes which will degrades easily. Vermicompost contains water soluble nutrients and it is an excellent nutrient rich organic fertilizer and soil conditioner. It is highly valuable nutrient rich compost formed through earthworms and in environment friendly manner. It is used in farming and small scale sustainable organic farming. Hence, it is the best method to dispose off organic matters from College Campus.

Vermicomposting unit is meant to dispose of organic waste and generate compost in the College in a usefull ways. The application of earthworm is made for recycling of the organic waste and to solve the disposal problem. It minimize the pollution effects and get useful products from wastes. Vermicomposting not requires sophisticated tools.

The Practice: The College campus is enriched with vegetation. Daily organic waste is generated due to fallen leaves from the green cover of campus. Vermicomposting is a method of preparing enriched compost with the use of earthworms. It is one of the easiest method to recycle agricultural and kitchen wastes and produces quality compost. Earthworm consumes organic waste and excretes it in digested form called worm castes - popularly called black gold. To make use of this wastes the College practices Vermicomposting. For this earthworms were initially procured from Gandhi Krushi Vijnyana Kendra, Bengaluru. There are differentspecies of earthworms. Here we have used Eisenia foetida (Red Earthworm). The worms are introduced at a proper time when the organic bed was ready which is made up of leaves, garden wastes, kitchen wastes, trimmings of small trees and other biological wastes are added into the permanently constructed structure (pits) to enrich compost. This solves the problem of organic debris and generates nutrient rich compost which is used in the College Campus garden. It is added in the pots for potted

plants and also used for lawn grass. Pits are covered with mesh to protect from rodents. Vermicomposting is becoming popular as a major component of organic farming system. The compost gets ready in 45-50 days.

Evidence of Success: This practice has helped the Institute to train the students for the maintenance and recycling of garden waste in a productive manner. Its investment required is very less and the students can perform Vermicomposting in their house garden and agriculture lands. This practice also solved the problem of disposal of organic waste from College and institute gets good quality of compost for its own garden. It is used for plants and lawn grasses and it shows healthy growth.

Problem Encountered & Resources Required: The only resource required are the organic waste and earthworms. In the beginning earthworms were procured from Gandhi Krushi Vijnyana Kendra, Bengaluru and Organic Waste from College Campus. The biggest challenge is to protect the earthworms from insects, birds & maintain moisture in the pits. There is a poor aeration and more water logging at the bottom of the pit. The bed should be turned upsidedown once after 30 days for maintaining proper aeration. By covering the pits with mesh protected from birds and rodents.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has been promoting all round development for the students. The outstanding distinctiveness is in the field of extension activities. Through NCC and NSS many activities are conducted for the students. They are encouraged to register and participate in leadership training programmes. This exposure provides the leadership qualities, strength of courage, commitment to work, social awareness and service. Students attending NSS annual camps work hard in improving the surrounding areas of the village, understand the problems of the villagers and support them. They labour to provide proper sanitation, teach them hygiene and show them quality of life. In camps students will learn and get the opportunity to work as a team, adjust to

the minimum facilities, feel one with the other campers, and learn to prepare their own food and survive in any difficult situation. This kind of opportunity creates an opening of the conscious mind of the student and gives a realistic and practical approach to life. Students are encouraged to keep the campus clean and the surrounding areas. Swacch Bharath march was conducted to bring awareness in the neighbourhood by students showing the public about keeping the roads and streets clean. Practically students took brooms and started cleaning the streets. These activities bring out the value of simplicity; at the same time teach them the concern for the society at large. Extension activities are also in the form of visiting orphanages, leprosy homes and old-age homes by the staff and students. These visits become an eye-opener for many of our students to value their own homes and care for their families. They learn about our tradition and culture and give whole heartedly whatever small gift they wish to give in these homes.

As an institution of higher learning the focus of providing knowledge along with opportunities of learning is clubbed with social cause of not only developing their personalities but also get awareness of the social conditions of the society they live in and prompt them to serve others with unbiased and undeterred minds to serve their Nation.

Alumni Association of the College is actively involved in promoting the cause of education. It has extended financial support and donated furnitures (Reception Counter). Alumni Association members contributes amount to the Association. Due to COVID-19 Alumni Association meeting is not convened.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To conduct Spoken English classes for students and Non-Teaching staff.

To organise IPR Seminar for all the faculty members.

To promote Research Culture among the staff.

To organise Faculty Development Programme for Teaching and Non-Teaching Staff Members.

Enhancing academic excellence

Observation of important days for inculcating core values among them.

Enhancement of infrastructure facilities

State level Seminar by the Literary Club