



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

HYDERABAD KARNATAKA EDUCATION  
SOCIETY'S, SREE VEERENDRA PATIL  
DEGREE COLLEGE OF SCIENCE, ARTS  
AND COMMERCE

- Name of the Head of the institution DR. SUVARNA. S. HUDED.
- Designation PRINCIPAL
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 08023612441
- Mobile No: 9964577125
- Registered e-mail hkesblore@gmail.com
- Alternate e-mail principalsvpdcbllore@hkes.edu.in
- Address #231, 15TH MAIN, 9TH CROSS, RMV  
EXTENSION, SADASHIVANAGAR.
- City/Town BENGALURU
- State/UT KARNATAKA
- Pin Code 560080

##### **2.Institutional status**

- Affiliated / Constitution Colleges Affiliated
- Type of Institution Co-education
- Location Urban

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **BENGALURU CITY UNIVERSITY**
- Name of the IQAC Coordinator **DR. N.S. HALLIKHED.**
- Phone No. **08023612441**
- Alternate phone No. **08023612441**
- Mobile **9964382819**
- IQAC e-mail address **hkesblore@gmail.com**
- Alternate e-mail address **principalsvpdcbllore@hkes.edu.in**

**3.Website address (Web link of the AQAR (Previous Academic Year)** <http://www.hkessvp.com>

**4.Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://hkessvp.com/files/2021-22%20Calender%20of%20events.docx>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>7650</b>	<b>2004</b>	<b>03/05/2004</b>	<b>08/01/2011</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.58</b>	<b>2011</b>	<b>08/01/2011</b>	<b>01/07/2016</b>
<b>Cycle 3</b>	<b>B++</b>	<b>2.76</b>	<b>2017</b>	<b>22/02/2017</b>	<b>31/12/2022</b>

**6.Date of Establishment of IQAC** **01/05/2005**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

**8.Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year 04**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. IQAC organized Webinar & FDP for Teachers Data entry formats prepared for documentation.
2. IQAC Members Training the Guest Faculty and Junior Staff Members on the academic activities and documentation.
3. Providing guidelines to all the departments for the conduct of different extracurricular activities.
4. Mentor Wards meetings were conducted.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To update IQAC Composition with three external members, alumni and students representatives	IQAC Composition is updated with Dr. Rekha., Eye Surgeon and Social Activist
To prepare the guidelines by HODs and Co-ordinates to organize Guest Lectures, Industrial/Field Visits	Guest Lecturers and Industrial visits are organized.
To conduct Parents Teachers meet	Parent-Teachers meet was conducted
To motivate the staff and students towards Research & Publications	The staff published the articles in various Journals and students were prepared the Project Reports.

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
LOCAL INQUIRY COMMITTEE	01/07/2022

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	HYDERABAD KARNATAKA EDUCATION SOCIETY'S, SREE VEERENDRA PATIL DEGREE COLLEGE OF SCIENCE, ARTS AND COMMERCE
• Name of the Head of the institution	DR. SUVARNA. S. HUDED.
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
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• City/Town	BENGALURU
• State/UT	KARNATAKA
• Pin Code	560080
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	BENGALURU CITY UNIVERSITY

• Name of the IQAC Coordinator	DR. N.S. HALLIKHED.				
• Phone No.	08023612441				
• Alternate phone No.	08023612441				
• Mobile	9964382819				
• IQAC e-mail address	hkesblore@gmail.com				
• Alternate e-mail address	principalsvpdcbllore@hkes.edu.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="http://www.hkessvp.com">http://www.hkessvp.com</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://hkessvp.com/files/2021-22%20Calender%20of%20events.docx">https://hkessvp.com/files/2021-22%20Calender%20of%20events.docx</a>				
<b>5.Accreditation Details</b>					
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Cycle 3	B++	2.76	2017	22/02/2017	31/12/2022
6.Date of Establishment of IQAC			01/05/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

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<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
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To motivate the staff and students towards Research & Publications	The staff published the articles in various Journals and students were prepared the Project Reports.
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
LOCAL INQUIRY COMMITTEE	01/07/2022
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2023	16/01/2023
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>H.K.E. Society's, Sree Veerendra Patil Degree College shall focus on a holistic and overall personality development of students by inculcating 21st century skills of learners. The College aims at imparting an education that shall develop the intellectual, asthetic, social, physical, emotional and moral values in students.</p> <p>The College shall initiate seminars and conferences with the science, arts and commerce faculties with a view to expanding the horizons of knowledge for the students.</p>	



Important days like international yoga day, international women's day, environment day, road awareness programmes are to be celebrated and observed for bringing together all the disciplines of the college.

The University has made compulsory to study "Environmental Studies" in their regular curriculum as flexible and innovative curriculum that includes credit based courses and projects in the areas of community engagement and service and environmental education towards the attainment of a holistic and multidisciplinary education.

#### **16.Academic bank of credits (ABC):**

H.K.E. Society's, Sree Veerendra Patil Degree College does not fulfill the requirements of ABC yet but the Institute shall soon be starting with process.

#### **17.Skill development:**

The College is yet to start any Skill Development course. But shall soon start with programmes like Public Speaking, Painting, Toy making, etc.,

The college has made all efforts to build healthier and harmonious working environment with respect to issue related to gender, environment and sustainability. Human values and professional ethics into the curricular.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

H.K.E. Society's, Sree Veerendra Patil Degree College curriculum languages like Kannada and Hindi. Various programmes are organized for the celebration of Kannada Rajyothsava and Hindi Day to promote Kannada and Hindi Languages.

The College aims at integrating Culture and Language with education and a lot of importance is given local culture and local food habits. The students are made aware of Skill Oriented and Valu Based Programme through Orientation Programme.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Emphasis is laid on a clearly articulated idea of what students are expected to know and learn through the curriculum and how much they are able to achieve. Apart from regular classroom teaching there are tutorial classes and the mentor-ward system that gives priority to Outcome Based Education. The Learning Out

Comes based curriculum framework is intended to suit the present day needs of the students in terms of securing their path towards their higher studies or a terminal degree guiding students towards carrier choices. The students are made aware of the Course specific outcomes through Orientation Programme, Classroom discussion, expert lectures, etc.,

## 20.Distance education/online education:

The College does not have any distance education programmes. Online classes were held regularly during the Pandemic. Online classes were taken by teachers as and when necessary for the betterment of the students.

## Extended Profile

### 1.Programme

1.1	05
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	281
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	33
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	98
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1	19
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	34
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	1748912
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	80
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curricular aspects are the defining character of any educational institution. However, the administrative standing differs from one HEI to another HEI. Hence the affiliated colleges are essentially a teaching unit which depends on a larger body namely University which constitutes its academic and

administrative process.

Objectives of our Institution are Value based Education to identify and develop the talents of the students in both Curricular and Extra- Curricular areas. Our Institution is affiliated to Bengaluru City University. Curriculum is designed by the Board of Studies (BOS) formed by the University. Some of our faculty are part of the BOS who contribute richly their stance in the formation of the curriculum.

The College has the following mechanism for effective delivery of the curriculum.

Curriculum planning includes planning of the Departmental activities, Session Plan, Departmental Meetings, formative assessments, tests, summative assessments, complimentary teaching methods like guest lectures, conduct of Seminars, Quiz, Group Discussions, etc., as per the need of the individual department.

Our College Management also keeps record of the different activities of the College regarding teaching, learning, overall development and improvements in delivering effective curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous evaluation is an ongoing process in our college. Formative assessment is done by way of student's performance in the unit test, class-room interactions, group discussions etc., This assessment enables the teacher to identify slow learners and high achievers. Remedial classes conducted for such students and support material given to high achievers. Students are evaluated on the basis of these assessment paper presentations, co-curricular departmental activities. Student development and progress is evaluated on the basis of their performance in the class tests. Evaluation is also based on their overall participation in class activities, mentorship and various committees, social responsibility activities, participation in rallies, competition etc., Summative assessment helps to identify

their academic progression and overall development of the students. CIE provides the learner ability to improve their academic performance, knowledge and develop the skills required for learning. Concurrent evaluation of the students on a day to day basis helps the teacher to access the learning ability and disabilities, provide the student guidance, support and motivation to perform better improve in their academics, develop their life skill required future endeavours and career.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

102

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

102

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College prospectus is a document used to potential and prospective students containing information about the institution and the

available courses including advice on the benefits of accepting the different courses. It also contains information on the individual courses. The teaching staff, the campus facilities and the rules and regulations which the students should adhere to.

The code of conduct for teaching and non-teaching staff is communicated by the management and is strictly followed by the staff.

The College has the following extension activities on Cross Cutting issues like; Women Empowerment, Grama Swachhata Abhiyana, Blood Donation Camps, Constitutional Awareness, Professional Ethics in Sports, Women Entrepreneurship, Awareness Session on Transgender, Aids Awareness Programme, Yoga for Fitness, Conservation of Environment, Plastic Free Campus, Candle March for Prevention of Air and Water Pollution, Kannada Kalarava, Traffic Awareness Programme, Community Services, Covid-19 Vaccination Drive, Motivation Speech on See Good, Hear Good & Do Good and Entrepreneurship Development Programme.

We are educating the students about discipline on the regular basis during assembly.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

56

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers Employers Alumni

**B. Any 3 of the above**



File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

190

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

111

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our College follows a fair system of admission process. The students are admitted to our Institution without considering caste, creed and gender, religion, social or economic status. After completion of admission process regular classes commences according to the affiliated university's calendar of events and college time-table. To identify Advanced and Slow Learners, we conduct "Student Orientation" Programme. Through this event students are introduced to teaching -learning and evaluation process, discipline, various academic and other schemes and development and achievements of the College and students support services. We identify the Slow and Advanced Learners through classroom discussion, Class Test methods and by considering their knowledge and previous year's academic performance. Special care is taken to Slow Learners. To enhance their performance the college had conducted remedial coaching. Class Test were conducted . The students were also provided books.

The outcome was remarkable as the targeted group of Slow Learners showed the improvement in the academic activities. Advance Learners are provided several opportunities to develop their knowledge and skills. These students are motivated to read advanced reference books, by providing additional library facilities. The College organizes Guest Lectures, Seminars by the students and assign project works to motivate Advance Learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
275	27

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Institute faculties are shifting their focus over last few years to the student centric learning process using ICT tools. Instead of conventional teaching-learning process, the institute provides a platform to students to explore independently as well as in a group to learn.

### 1.Experimental Learning :

a. Field based experiential learning: We provide industrial visits and Internship at various industries to motivate student to select their correct domain and area of interest. Sponsored project and add on courses are conducted to enhance the advanced industry knowledge.

b. Self- study :All the concern subject teachers gives theory assignment to the students after completion of each unit. Lab assignments are also provided to understand the practical knowledge.

c. Project Based Learning : This is categories in 1. Mini Project  
2. Project Based Learning (PBL) which is part of each curriculum for each programme.

2. Participative Learning : Participative Learning by forming student teams working jointly to solve a problem, complete a task/project, participating in debates and design a model as well as participation in technical competitions.

3. Problem solving methodologies : All subject teachers from each programme provides miscellaneous problem so that student can develop methodology to solve such problems.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Keeping in mind the importance of ICT, and e- learning a suitable environment is created in the class rooms with Smart Boards, LCD Projectors and various ICT tools. Institution is IT-enabled with internet and LAN connectivity. All faculty members use Google Meet/Zoom for interactive and collaborative methods of teaching. Faculties conduct video conferencing for teaching, meeting, online mentoring, and sessions for online learning. Institution conducts Webinars, Quiz and Guest Lectures. Faculty members use PowerPoint presentations. Classes are arranged in smart classroom for presentation. Students are encouraged to use the internet and YouTube. Whatsapp groups are formed to share ideas.

Multimedia teaching aids like LCD projectors, classrooms with internet-enabled computer/laptop systems are in use in digital classrooms. The Institution uses integrated academic management system of the University to manage the entire academic process. In addition to this the Institution has implemented an ICT enabled system for students admission.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

26

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute is accountable to the stakeholders - students, faculty, parents and alumni. The evaluation processes are brought to the notice of the students and faculty through the following: The evaluation parameters and methodology is finalized in the faculty meeting. Suggestions from the faculties are incorporated in finalizing the policies. The suggestions of alumina taken in alumni meeting are also considered while deciding the strategies. The policies are revised in every semester in general meeting. The Institute makes aware to the admitted students and parent about the evaluation process through the Induction Program conducted at start of college at the Institute level. The Institute notifies the students and parents regarding schedule and structure of internal and university evaluation.

The internal assessments are based on different parameters like ...  
(i) Attendance of student (ii) Internal examination performance  
(iii) Continuous assessment and(iv) Mock practical /oral examination. Students' performance is assessed by assessment / submission for practical and mock examination for Theory / practical subjects. The final assessment including above mentioned parameters are communicated to the students. The institution supports all the types of redressal of grievances related to assessment prescribed by the institute and university. Student can approach to the related authorities to address their grievances.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Following are the various levels to handle student's grievances:

**Departmental Level:** The continuous evaluation of students is carried out by faculty regarding theory assignments, labs assignments, and mock examinations. The marks are allotted based on defined strategies. The student will discuss their queries with faculty and departmental examination coordinator.

**College Level:** As per university directives, the institute has appointed a faculty member as College Examination Officer (CEO) to address student grievances. The Examination Committee is structured with the Principal as a Chairman assisted by CEO and faculty members from each department. The grievances during the conduction of examinations are considered and discussed with the concerned authorities and if necessary forwarded to the university examination section.

**University level:** The queries related to results, corrections in mark sheets, other certificates issued by university are handled by examination section after forwarding such queries through the college examination section. Students are allowed to apply for revaluation by paying necessary processing fee to the university if they are not satisfied with evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed: On website. Prominent places in the department CO are displayed in theory assignment, course file of faculty.

Outcome Based Education

Programme Outcomes

- PO's are Statements about the knowledge, Skills and Attitudes the graduate of the formal teaching programme ( BA,B Sc, MA, M Sc. Etc) should have.
- PO's Deal with general aspects of graduation for particular programme, competencies and expertise a graduate will possess after the programme.

#### Defining Course and Programme Outcomes

- The course outcomes are the statement that describes the knowledge & abilities developed in the student by the end of course (subject) teaching.
- The focus is on development of abilities rather than mere content. There can be 5 to 7 course outcomes of any course.
- These are to be written in the specific terms and not in general.
- Blooms Taxonomy: active verbs

Focus: => Knowledge + Skills + Aptitude

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### CO PO Mapping

- The Program Outcomes are developed through the curriculum (curricular/cocurricular-extra-curricular activities).
- The program outcomes are attained through the course implementation.
- As an educator, one must know, "to which POs his/her course in contributing?". So that one can design the learning experiences, select teaching method and design the tool for assessment.
- Hence, establishing the Course PO matrix is essential step in the OBE.
- The course-program outcomes matrix indicates the co-relation between the courses and program outcomes.



- The CO-PO matrix is the map of list of courses contributing to the development of respective POs.
- The CO?PO Matrix is provided in the below table.( It is example with very few courses while preparing one has to do for all courses taught under the programme)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

82

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://hkessvp.com/files/SSS%202021-22.docx>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities conducted through NSS, NCC, Youth Red Cross, Rangers & Rovers have the objective of creating students a sense of social responsibility & commitment. To build an equitable and progressive society with practical exposure to real life situations by conducting community service and quite often integrating curriculum to help, serve, reflect and learn in enhancing education values and the Institution believes that it has to work closely with local community for their well being, by keeping the agenda of Swatchh Bharath to keep our surrounding clean and save trees to prevent our Globe from further damage by the holding the playcard and marched by chanting the slogan like "Go Green, Save Mother Earth". To make them understand local problems like gender disparity, social inequality and in a

promoting responsible citizenship is carried out in collaboration with other agencies. The institution encourages students and faculty by providing required logistical, media, financial and moral support.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

833

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College proposes optimal usage of resources and facilities made available through the University Grant Commission (UGC) and Management to assimilate knowledge. There are various Committees formed which will keep track of the maintenance and usage of the facilities provided. There are spacious and well ventilated classrooms, fully equipped laboratories are established for practical classes. The record of maintenance is done by the concerned departments. The equipment repairs, calibrations are maintained by the companies. Microscope, resistance boxes are maintained by concerned departments. Disposal Chemical waste/e-waste is undertaken by the department periodically. The College has the Office for administration and beautiful campus with trees, open air theatre and play ground.

**LIBRARY:** Every academic year the HODs provide the list of text books and reference books are required as per the syllabus prescribed by the University time to time. Library offers browsing facilities, Xerox and printing facilities both for staff and students. Access is provided to both staff and students. The Library maintains a register of number of visitors, students and staff who visit the Library on daily basis. Annual stock verification is done by the Library Committee. **NETWORK RESOURCE CENTRE (NRC):** Students are facilitated with UGC sponsored NRC for browsing the website to update their knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The co-curricular and extra curricular activities are very important for all round development of the students. They help to bring out the hidden talent among the students. The team spirit, mental maturity, leadership quality and individual initiatives are the outcome of these activities. The College has well equipped Seminar Hall with LED and Internet facilities. It is used for all cultural activities. Apart from this the College has spacious Open Auditorium, that accommodates about 300 students. The same will be provided for various training programmes. The sports complex has facilities for Multi Gym, Indoor Sports facilities like Carrom, Chess, etc., to the students. The Annual Sports Day will be conducted every academic year. Athletics, Team Events like Kabbaddi, Volley Ball, Foot Ball, teams are formed and Competitions are arranged in the Inter-College and Collegiate level. Yoga Day is also conducted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1,57,780-00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our College Library is one of the oldest Library. It spread in the total area of 3000sq.ft. The collection includes more than 19,000 books, 04 Journals, 12 magazines, 200 Cds, Back volumes of periodicals. The Library is automated and has a spacious reading hall. The reading area can accommodate about 125 Users. The Library is automated with Library Management Software (LMS), ELib. of INFLIBNET. The various housekeeping activities of Library such as, Data Entry, Issue & Return and Renewal of Books, Members Login, etc., are done through software. The books are classified according to DDC and OPAC. The books being bar-coded and the users are given unique barcode Id, apart from the printed books the Library is having access to E-Resources of N-List, which is a part of E-Books INFLIBNET. The new books are displayed for two weeks on the display stand. The internet is provided for 10 systems. For



ensuring security Closed Circuit Cameras have been installed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the B. Any 3 of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

17,398-00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

30 - 40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facility plays an important role in the field of education. During COVID-19 Pandemic period it became one of the basic requirements. Due to Pandemic the classes were conducted in onlinemode which required better IT infrastructure. To meet this requirement our College has good internet facilities with optical fibre internet connection.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 4.3.2 - Number of Computers

80

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

### 4.3.3 - Bandwidth of internet connection in the Institution E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

68,058

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our College building has good structure to represent modern outlook with required physical and soft infrastructure - spacious and adequate number of classrooms, fully equipped Laboratories, Library, Sports & Gymnasium, Canteen, Rest Room, Office, Staff Room, Board Room, Seminar Hall, etc., Local Inquiry Committee appointed by Bengaluru City University, supervises and offers suggestions on the infrastructure of the College. The Management Governing Council of the College advises about Creation, maintenance and utilization of infrastructural facilities. The Management provide funding for the creation and maintenance of infrastructure. Because of these facilities the College conducted online mode classes during the COVID-19 Pandemic Crisis. The skilled personal monitor and facilitate all the strategic service. There are various committees to look after the maintenance of infrastructural facilities. The NSS Students and NCC Cadets are actively involved in cleaning the Campus. The green campus concept is implemented in the college Premises. The LED Bulbs & Solar Lights are installed and there is a safe Drinking Water facility. The Principal holds the regular meeting with Class Representatives and all HODs to discuss on infrastructural facilities. The College is situated in the Heart of the City with adequate facilities and good connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

40

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**C. 2 of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**C. Any 2 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The IQAC ensures sustainance, quality enhancement and excellence. As the College has no student council the team containing the class representatives take part in supporting the college in academics and administration. The objective of the team is to assist the administration in preparing and implementing the student welfare plans. Two students are deployed for each committee. In the beginning of every academic year the two students deployed for admission committee helps the admission committee in distributing the pamphlets to different colleges and guide the incoming new students about the facilities available in

the college. The students deployed for library committee helps the library committee in stock verification. The students deployed for sports and cultural committee supports the sports and cultural committee to conduct different events and also encourage the new students to participate in different activities held in the college. The students deployed guide the new students about the importance of co-curricular activities i.e. about the project works, presentation and publication of papers in different conferences. As the college wants to be free from sexual harassment, ragging and violence, the students deployed, take active part in guiding the students about the problems caused to the society if they get involved in the above said activities. Students deployed for grievances cell guide the students to express their grievances if any to the grievance cell. The team support all the committees in the college by guiding the students in the right direction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement



5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has Alumni Association. Once a year they meet in the College and discuss about various means of improvement of the College.

- They have good net-working with existing students. Alumni members maintain a directory which provides net-working with their old classmates and provide unique opportunity to foster the relationships with the people who share the personal or professional interests.
- Members of Alumni Associations serve the present students by career building. Through career counselling they are able to identify the interest and the capabilities of the students.
- Alumni guide the present students for higher studies when their choice is not clear.
- Alumni contribute to increase the facilities in the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Participative Management:** Hyderabad Karnataka Education Society's Sree Veerendra Patil Degree College has a three- tier administrative system with the Board of Management, Hyderabad Karnataka Education Society, as the apex local authority. It is bound to obey the directives of the Central Government (UGC), State Government and University. The President is the Chief of the Society. Principal is the Head of the College, is assisted in

governance by the College Development Council and administrative wing. The college office is headed by the superintendent.

Teaching faculty has decisive roles in IQAC & NAAC Committees. The college encourages the involvement of the staff for the improvement of efficiency of the institutional process as follows.

1. Regular meetings of teaching and non-teaching staff are conducted by the principal.
2. IQAC meetings are conducted under the Chairmanship of the Principal.
3. Various Committee meetings are conducted to review the progress of the activities.
4. The departmental meetings are organised by the concerned departments with the teaching staff members.

The various committees are

- Governing Council Committee
- College Development Council
- Faculty Committee
- IQAC
- Placement and career guidance cell
- Staff welfare committee
- Student Mentorship committee
- Parents-teachers Committee
- Anti-ragging committee
- Internal Exam Committee
- External Exam Committee
- Student Grievance Cell
- Alumni Association
- Women's Cell
- NSS Committee
- Scouts and Guides Committee
- Discipline Committee

HKES Sree Veerendra Patil Degree College is a partially Government aided and unaided programmes are run by Hyderabad Karnataka Education Society(R), Kalaburagi, Karnataka. The Governing Body takes academic and non-academic decisions and gives suggestions to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The power of decision taking is delegated to the Head of the Institution, to implement various activities dedicated and specialized Administrative Committees are formed.

#### Decentralization of Power:

- All faculty members are given certain administrative responsibilities.
- The delegation of the responsibilities leads to transparency, faculty development and faculty enrichment.
- The Institution follows delegation, decentralization and empowerment policies.
- The collective decision making is encouraged at all levels.
- In addition to teaching the faculty members are involved in research, training, administration of academic matters and consultancy.
- The faculty members through various committees carry out different academic activities.

#### Decentralization, Delegation of Power & Collective Decision Making:

- Training and Placement cell.
- Examination Cell.
- Disciplinary Committees.
- Grievances Redressal Cell.
- Admission Committee.
- Sports Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our College is affiliated to Bengaluru City University, Bengaluru. Higher level academic committees consisting of Principal & senior faculty members after in depth discussions and by considering vision, mission, quality policies, core values, social factors and SWOC (Strength, Weaknesses, Opportunities & Challenges) analysis, established a strategic plan with well defined objective and mechanism for its effective implementation and monitoring.

The Institution implemented strategic measures for improving academic performances through training. The College focused on development of skills among students. All faculties have taken responsibility to design & implement the specific programme on specific strategic dates.

The Calendar of Events is prepared in the beginning of the academic year. The Institution functions according to its vision and mission.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The participating Management "Hyderabad Karnataka Education Society's, Sree Veerendra Patil Degree College", has a three tier Administrative system with the Board of Management as the apex local authority.

The Organizational Structure:

The Hyderabad Karnataka Education Society consist of :

- President
- Vice-President
- Secretary

- Joint Secretary
- Administrative Officer
- Principal
- IQAC
- HODs
- Faculty Member
- Office Superintendent
- Convenors of various Committees
- Accounts & Finance
- Library
- Sports

The College Governing Council is a group of person constituted for the purpose of administering Institutional developmental activities. As for as decision making process is concerned, Management & University are giving relevant guidelines.

#### Identity:

- The Governing Council of the Institute is the blend of Academicians, Management Members and Administrators.
- The Institute believes that Management is significant to review its policies, procedures and strategic objectives for well being of the stake holders in attaining the Institute strategic intend.
- The policies are communicated to faculty members from time to time.
- Students are briefed about these policies during Orientation in the beginning.
- There are policies pertaining to faculty members conduct, employment process, leave policies, etc.,
- The disciplinary committee frames the policies regarding the discipline and anti-ragging.
- Examination committee has framed the policy for valuation, paper setting and proper conduct of exams and results.
- Library Committee has framed the policy to ensure the Institutional Library has all prescribed books.
- Training & Placement Cell has developed policy to help the students placed in well reputed Company.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution will take effective measures for the well being of teaching and non-teaching staff. For effective functioning of the Institution many staff welfare measures have been implemented.

1. Employees provident fund for the staff: The Institutional locates employees provident fund (EPF) for all management staff.

2. Group Insurance facility is provided for all staff members.

3. The HKES Credit Co-operative Society is run by the staff members by contributing the share amount. The Society provides loan facility for the needy at reasonable interest rate.

4. Maternity leaves are given to the female faculty.

## 5. The Institution provides the canteen facility for the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal system encourages the faculty members to make excellent performance in teaching, learning & research. A system of self appraisal exists in the Institution for the evaluation of performance of teaching staff based on different parameters of



evaluation. At the end of every academic year teacher's evaluation is carried out through academic audit in the College as per the UGC proforma.

Academic audit is filled by each faculty members about teaching learning process which includes fields related to lectures, seminars, practicals, tutorials, contact classes, innovative teaching-learning methods, up gradation of course content and their improvements.

Other co-curricular and extension activities to society for professional development are included.

Research, Publications & Academic contributions of faculty members with regard to their faculty development programme and other innovative teaching methods used by teachers for the improvements of teaching methods are mentioned.

At the end of academic year, the data pertaining to the above categories is collected from each faculty members in the prescribed proforma and is assessed by the appraisal system.

Students feedback is taken at the end of every academic year to assess the teaching performance of the faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution monitors the effective and efficient use of available financial resources for the infrastructural development and teaching learning process. The College has internal and external audit system. The income and expenditure related to the Government is audited by the Government Department Auditors. UGC Funds grant-in-aid staff salaries etc., audited by Government Auditors from the concerned departments. Management and College accounts are audited by qualified Chartered Accountants engaged by the Management every year and the report is sent to the

## Management .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our College is partially grant-in-aid Institution affiliated to Bengaluru City University, Bengaluru. The funds for the salary to the aided staff members is met by the Department of Education, Govt. of Karnataka. The salary for the management staff is paid by

the management. The expenditure mainly consists of salary payment, laboratory expenditures and maintainance. Optima utilization of fund is ensured through accounts department. The funds allocated to various departments for purchasing equipments, consumable and maintenance of equipments is properly utilized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) instills discipline, quality, assures progress and collaborates with all activities in the College. IQAC is involved in every activity that takes place in the College. The best Institutionalized practices initiated by

**IQAC are:**

Conducting Workshops/Webinars for teaching faculties to motivate them towards the better performances. Conducting awareness on Intellectual Property Rights is another Institutionalized programme of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Quality Assurance Cell (IQAC) is focusing on the improvement of Teaching-Learning through various methods. The

academic progress is reviewed at the end of the academic year. Staff members meeting are conducted in the academic year. 1st Meeting in the beginning, 2nd before odd semester exams, 3rd at the beginning of even semester and 4th semester at the end of academic year. In the beginning a new Time-Table and year planner prepared. The Committees are constituted. The result analysis is done in presence of the Principal.

The teachers are motivated for the use of ICT in teaching and learning. The HODs gives the message, notices and study materials for the students. In some class rooms projectors and smart boards by the teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://hkessvp.com/files/Annual%20Report001.PDF">https://hkessvp.com/files/Annual%20Report001.PDF</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our College takes lot of care regarding the safety and security issues of girl students. We educated our girl student to lead independent life. We conducted self employment program including Mehendi Training, Candle Making, Saree Tassel Making, Embroidery Designing & Jewellery Making. Self employment has acquired significance these days as unemployment is increasing now a days. Even highly qualified youths do not get the jobs what they deserve.

And we will continue this activity in upcoming academic year and

also. Anti-Sexual harassment and antiragging cell often organizes programmes to create an awareness among the girl students regarding their safety and security. Security personal guard supervises about the security of students. Campus and Classrooms are under CCTV surveillance. Students are provided Identity Cards.

We also provided graphic design course for girls to gain knowledge about graphics. We provide personal counseling by senior faculty members of our College. We have ladies waiting room for our girl students. The International Womens Day was observed every year by the Women's Cell.

The following programs are conducted from women cell for girls:-

- 1)Grooming session program.
- 2) Training program for home remedies.
- 3)Karate classes for girls.
- 4) Training for the happy mind.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of**

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management:** The Solid waste generated in the College Campus are mainly Organic Waste of leaf litters, papers and waste from canteen and other Chemicals. We have separated plastic Waste. The major organic waste from trees, kitchen waste are disposed systematically in Vermicomposting. Other non-degradable waste like from plastic, metals, e-waste are taken away by the corporation in the waste collecting trucks. Liquid waste Management : The waste water lines from the laboratories, washrooms & canteen are connected to the corporation drainage system. Rain water harvesting unit is installed in the campus. Thus, water saved is used for gardening and cleaning. E-waste Management: E-waste generated from the laboratory is collected and stored in E-Waste Bill situated in College Campus. It is taken away by the Vendor. Other Waste generated by cleaning the classrooms, corridor, ground, etc. Are disposed separately like paper, plastic, wet and dry waste through garbage collecting agency everyday on daily basis.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**B. Any 3 of the above**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**E. None of the above**

## 5. Provision for enquiry and information :

Human assistance, reader, scribe, soft copies  
of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities are organized in the College to promote harmony towards each other. Several commemorative days like women's day, yoga day, teacher's day and other regional festivals like AyudhaPooja, BasavaJayanthi, AmbedkarJayanthi, Mahathma Gandhi Jayanthi and Lal Bahaddur Sastry Jayanti, Mahaveera Jayanthi, Kanakadasa Jayanthi, Swami Vivekananda Jayanthi & Valmiki Jayanthi, Gowri Ganesha Festival, Independence Day, Karnataka Rajyotsava, Republic Day observed. This helps to establish possible interaction among people of different cultural and racial background. We also celebrate our Founder President Day, Hyderabad Karnataka Liberation Day, Death Anniversary of our founder president, National Science Day, World No Tobacco Day,

We also organized KANNADA KALARAVA program in our College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded



7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

NSS Volunteers, NCC Cadets are involved in various activities. All NSS volunteers attended the annual camp from 16/03/22 to 22/03/22. And NCC volunteers attended one day camp on 08/12/22. We also advised the students about the duties and responsibilities of the Citizens. Visited old age home (Maneyangala) with our students.

In today's society we tend to largely ignore big part of the population - the senior Citizen. The purpose behind this visit was to help the senior citizens in all the possible ways the students could. The students are instructed not to ask irrelevant questions and maintain discipline among senior citizens.

Our college encouraged to students to attend NCC camp.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Festivals are the pride of our Country. India commemorates three National Festivals namely, The Republic Day, International Yoga Day, The Independence Day & Gandhi Jayanthi and Lal Bahaddur Sastry Jayanti, National Unity Day, International Women's Day was celebrated on 8th March.

Our College has been initiated for the project, "Digital Skills Program ". The program aims to empower young men and women from under privileged/Economically weaker sections of the society and whoi are keen to pursue a career in advanced computer technologies there by bridging the digital gaps in the communities. The program will be setup in the College during which they learn basic & Advanced Digital and Soft Skills. The course will prepare participants for future careers in the computer education or Employment.

Planet Hope ICT course in Branding and Design.

It is and Organisation that functions in the areas of education, Women Empowerment, Vocational Training and Knowledge Exchange. We work to ensure every girl child in India gets her right to education & dignity. As part of the Organisation's, mission, we developed an International Diploma in Branding & Design course for UG students. Because this course offers a creative approach for students to learn and exhibit their creativity. Students can benefit from International sessions relating to the course led by ICT Professionals of Europe.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Note:

#### Format for Presentation of Best Practices.

##### 1. Title of the Practice

JANAPADA HABBA.

##### 1. Objectives of the Practice

The objective of the event is to elevate our culture, tradition to global level and to showcase the talents of many Art, culture and Heritage.

##### 1. The Context

It was really challenging to motivate students and to concentrate on the religious attires & decorations of different culture. The classrooms were looking unique. Students dressed up traditionally according to their festival.

##### 1. The Practice

Ganesh Chaturthi:

Ganesha is known as the God of Wealth, Knowledge & Wisdom.

- Varalakshmi Vratam:

She is the one who grants boons. It is performed by married women for the well being of all the family members.

- **Onam:**

It is a harvest festival and also marks the return of king Mahabali in Kerala.

- **Deepavali:**

It symbolizes the spiritual victory of light over darkness & good over evil.

- **Vijayadashami:**

Victory of Goddess Durga in her battle against Mahishasura.

- **Makara Sankranti:**

It is new beginning when the Sun transitions into longer days.

### 1. Evidence of Success

The main aim to celebrate Janapada Habba is to learn more about the significance of each festival. Festivals are a part of our culture.

The outcome of the event co-ordinated by the students was overwhelming and successful.

### 1. Problems Encountered and Resources Required

Students willingly participated in the event and did not encounter any problem as such.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has been promoting all round development for the students. The outstanding distinctiveness is in the field of extension activities. Through NCC and NSS

many activities are conducted for the students and they attended NCC camps. We also conducted Self Employment training program for girl students in various activities

and get knowledge in different fields and learnt lot of skills with confidence to start up their own small scale industries, and also acquired much significance these days as

unemployment is increasing now-a-days. Our college students also visited old age home (Maneangala). In today's society we tend to ignore a big part of the population-

the senior citizens. The purpose of this visit was to help the senior citizens in all the possible ways the student could do. We also conducted cultural events for this

academic year with different activities like vegetable carving, face painting etc. Orientation program conducted to know about facilities providing by college like NCC,

NSS, Scouts & Guides. From our college we organize tally program conducted by Hope foundation. Also organized, International Diploma In Branding & Design course. We

also conducted EDP Program to our students. We also Organized blood donation camp in our campus .

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curricular aspects are the defining character of any educational institution. However, the administrative standing differs from one HEI to another HEI. Hence the affiliated colleges are essentially a teaching unit which depends on a larger body namely University which constitutes its academic and administrative process.

Objectives of our Institution are Value based Education to identify and develop the talents of the students in both Curricular and Extra- Curricular areas. Our Institution is affiliated to Bengaluru City University. Curriculum is designed by the Board of Studies (BOS) formed by the University. Some of our faculty are part of the BOS who contribute richly their stance in the formation of the curriculum.

The College has the following mechanism for effective delivery of the curriculum.

Curriculum planning includes planning of the Departmental activities, Session Plan, Departmental Meetings, formative assessments, tests, summative assessments, complimentary teaching methods like guest lectures, conduct of Seminars, Quiz, Group Discussions, etc., as per the need of the individual department.

Our College Management also keeps record of the different activities of the College regarding teaching, learning, overall development and improvements in delivering effective curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of

## Continuous Internal Evaluation (CIE)

Continuous evaluation is an ongoing process in our college. Formative assessment is done by way of student's performance in the unit test, class-room interactions, group discussions etc., This assessment enables the teacher to identify slow learners and high achievers. Remedial classes conducted for such students and support material given to high achievers. Students are evaluated on the basis of these assessment paper presentations, co-curricular departmental activities. Student development and progress is evaluated on the basis of their performance in the class tests. Evaluation is also based on their overall participation in class activities, mentorship and various committees, social responsibility activities, participation in rallies, competition etc., Summative assessment helps to identify their academic progression and overall development of the students. CIE provides the learner ability to improve their academic performance, knowledge and develop the skills required for learning. Concurrent evaluation of the students on a day to day basis helps the teacher to access the learning ability and disabilities, provide the student guidance, support and motivation to perform better improve in their academics, develop their life skill required future endeavours and career.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

102

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year



102

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College prospectus is a document used to potential and prospective students containing information about the institution and the available courses including advice on the benefits of accepting the different courses. It also contains information on the individual courses. The teaching staff, the campus facilities and the rules and regulations which the students should adhere to.

The code of conduct for teaching and non-teaching staff is communicated by the management and is strictly followed by the staff.

The College has the following extension activities on Cross Cutting issues like; Women Empowerment, Grama Swachhata Abhiyana, Blood Donation Camps, Constitutional Awareness, Professional Ethics in Sports, Women Entrepreneurship, Awareness Session on Transgender, Aids Awareness Programme, Yoga for Fitness, Conservation of Environment, Plastic Free Campus, Candle March for Prevention of Air and Water Pollution, Kannada Kalarava, Traffic Awareness Programme, Community Services, Covid-19 Vaccination Drive, Motivation Speech on See Good, Hear Good & Do Good and Entrepreneurship Development Programme.

We are educating the students about discipline on the regular basis during assembly.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

56

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

<b>1.4 - Feedback System</b>	
<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>B. Any 3 of the above</b>
File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>B. Feedback collected, analyzed and action has been taken</b>
File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	Nil
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of sanctioned seats during the year</b>	
<b>190</b>	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of</b>	

supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

111

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our College follows a fair system of admission process. The students are admitted to our Institution without considering caste, creed and gender, religion, social or economic status. After completion of admission process regular classes commences according to the affiliated university's calendar of events and college time-table. To identify Advanced and Slow Learners, we conduct "Student Orientation" Programme. Through this event students are introduced to teaching -learning and evaluation process, discipline, various academic and other schemes and development and achievements of the College and students support services. We identify the Slow and Advanced Learners through classroom discussion, Class Test methods and by considering their knowledge and previous year's academic performance. Special care is taken to Slow Learners. To enhance their performance the college had conducted remedial coaching. Class Test were conducted . The students were also provided books.

The outcome was remarkable as the targeted group of Slow Learners showed the improvement in the academic activities. Advance Learners are provided several opportunities to develop their knowledge and skills. These students are motivated to read advanced reference books, by providing additional library facilities. The College organizes Guest Lectures, Seminars by the students and assign project works to motivate Advance Learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
275	27

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Institute faculties are shifting their focus over last few years to the student centric learning process using ICT tools. Instead of conventional teaching-learning process, the institute provides a platform to students to explore independently as well as in a group to learn.

### 1.Experimental Learning :

a. Field based experiential learning: We provide industrial visits and Internship at various industries to motivate student to select their correct domain and area of interest. Sponsored project and add on courses are conducted to enhance the advanced industry knowledge.

b. Self- study :All the concern subject teachers gives theory assignment to the students after completion of each unit. Lab assignments are also provided to understand the practical knowledge.

c. Project Based Learning : This is categories in 1. Mini Project 2. Project Based Learning (PBL) which is part of each curriculum for each programme.

### 2. Participative Learning : Participative Learning by forming

student teams working jointly to solve a problem, complete a task/project, participating in debates and design a model as well as participation in technical competitions.

3. Problem solving methodologies : All subject teachers from each programme provides miscellaneous problem so that student can develop methodology to solve such problems.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Keeping in mind the importance of ICT, and e- learning a suitable environment is created in the class rooms with Smart Boards, LCD Projectors and various ICT tools. Institution is IT-enabled with internet and LAN connectivity. All faculty members use Google Meet/Zoom for interactive and collaborative methods of teaching. Faculties conduct video conferencing for teaching, meeting, online mentoring, and sessions for online learning. Institution conducts Webinars, Quiz and Guest Lectures. Faculty members use PowerPoint presentations. Classs are arranged in smart classroom for presentation. Students are encouraged to use the internet and You-Tube. Whatsapp groups are formed to share ideas.

Multimedia teaching aids like LCD projectors, classrooms with internet-enabled computer/laptop systems are in use in digital classrooms. The Institution uses integrated academic management system of the University to manage the entire academic process. In addition to this the Institution has implemented an ICT enabled system for students admission.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

27

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

26

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Institute is accountable to the stakeholders - students, faculty, parents and alumni. The evaluation processes are brought to the notice of the students and faculty through the following: The evaluation parameters and methodology is finalized in the faculty meeting. Suggestions from the faculties are incorporated in finalizing the policies. The suggestions of alumina taken in alumni meeting are also considered while deciding the strategies. The policies are revised in every semester in general meeting. The Institute makes aware to the admitted students and parent about the evaluation process through the Induction Program conducted at start of college at the Institute level. The Institute notifies the students and parents regarding schedule and structure of internal and university evaluation.

The internal assessments are based on different parameters like ... (i) Attendance of student (ii) Internal examination performance (iii) Continuous assessment and(iv) Mock practical



/oral examination. Students' performance is assessed by assessment / submission for practical and mock examination for Theory / practical subjects. The final assessment including above mentioned parameters are communicated to the students. The institution supports all the types of redressal of grievances related to assessment prescribed by the institute and university. Student can approach to the related authorities to address their grievances.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Following are the various levels to handle student's grievances:

**Departmental Level:** The continuous evaluation of students is carried out by faculty regarding theory assignments, labs assignments, and mock examinations. The marks are allotted based on defined strategies. The student will discuss their queries with faculty and departmental examination coordinator.

**College Level:** As per university directives, the institute has appointed a faculty member as College Examination Officer (CEO) to address student grievances. The Examination Committee is structured with the Principal as a Chairman assisted by CEO and faculty members from each department. The grievances during the conduction of examinations are considered and discussed with the concerned authorities and if necessary forwarded to the university examination section.

**University level:** The queries related to results, corrections in mark sheets, other certificates issued by university are handled by examination section after forwarding such queries through the college examination section. Students are allowed to apply for revaluation by paying necessary processing fee to the university if they are not satisfied with evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed: On website. Prominent places in the department CO are displayed in theory assignment, course file of faculty.

### Outcome Based Education

#### Programme Outcomes

- PO's are Statements about the knowledge, Skills and Attitudes the graduate of the formal teaching programme ( BA,B Sc, MA, M Sc. Etc) should have.
- PO's Deal with general aspects of graduation for particular programme, competencies and expertise a graduate will possess after the programme.

#### Defining Course and Programme Outcomes

- The course outcomes are the statement that describes the knowledge & abilities developed in the student by the end of course (subject) teaching.
- The focus is on development of abilities rather than mere content. There can be 5 to 7 course outcomes of any course.
- These are to be written in the specific terms and not in general.
- Blooms Taxonomy: active verbs

Focus: => Knowledge + Skills + Aptitude

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### CO PO Mapping

- The Program Outcomes are developed through the curriculum (curricular/cocurricular-extra-curricular activities).
- The program outcomes are attained through the course implementation.
- As an educator, one must know, "to which POs his/her course is contributing?". So that one can design the learning experiences, select teaching method and design the tool for assessment.
- Hence, establishing the Course PO matrix is essential step in the OBE.
- The course-program outcomes matrix indicates the co-relation between the courses and program outcomes.
- The CO-PO matrix is the map of list of courses contributing to the development of respective POs.
- The CO?PO Matrix is provided in the below table.( It is example with very few courses while preparing one has to do for all courses taught under the programme)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

##### 2.6.3.1 - Total number of final year students who passed the university examination during the year

82

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://hkessvp.com/files/SSS%202021-22.docx>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

#### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers

**published in national/ international conference proceedings per teacher during the year**

**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

01

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The extension activities conducted through NSS, NCC, Youth Red Cross, Rangers & Rovers have the objective of creating students a sense of social responsibility & commitment. To build an equitable and progressive society with practical exposure to real life situations by conducting community service and quite often integrating curriculum to help, serve, reflect and learn in enhancing education values and the Institution believes that it has to work closely with local community for their well being, by keeping the agenda of Swatchh Bharath to keep our surrounding clean and save trees to prevent our Globe from further damage by the holding the playcard and marched by chanting the slogan like "Go Green, Save Mother Earth". To make them understand local problems like gender disparity, social inequality and in a promoting responsible citizenship is carried out in collaboration with other agencies. The institution encourages students and faculty by providing required logistical, media, financial and moral support.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from**

**Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

01

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

833

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

02

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities



4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College proposes optimal usage of resources and facilities made available through the University Grant Commission (UGC) and Management to assimilate knowledge. There are various Committees formed which will keep track of the maintenance and usage of the facilities provided. There are spacious and well ventilated classrooms, fully equipped laboratories are established for practical classes. The record of maintenance is done by the concerned departments. The equipment repairs, calibrations are maintained by the companies. Microscope, resistance boxes are maintained by concerned departments. Disposal Chemical waste/e-waste is undertaken by the department periodically. The College has the Office for administration and beautiful campus with trees, open air theatre and play ground.

**LIBRARY:** Every academic year the HODs provide the list of text books and reference books are required as per the syllabus prescribed by the University time to time. Library offers browsing facilities, Xerox and printing facilities both for staff and students. Access is provided to both staff and students. The Library maintains a register of number of visitors, students and staff who visit the Library on daily basis. Annual stock verification is done by the Library Committee. **NETWORK RESOURCE CENTRE (NRC):** Students are facilitated with UGC sponsored NRC for browsing the website to update their knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The co-curricular and extra curricular activities are very important for all round development of the students. They help to bring out the hidden talent among the students. The team spirit, mental maturity, leadership quality and individual initiatives are the outcome of these activities. The College has well equipped Seminar Hall with LED and Internet facilities. It is used for all cultural activities. Apart from

this the College has spacious Open Auditorium, that accommodates about 300 students. The same will be provided for various training programmes. The sports complex has facilities for Multi Gym, Indoor Sports facilities like Carrom, Chess, etc., to the students. The Annual Sports Day will be conducted every academic year. Athletics, Team Events like Kabbaddi, Volley Ball, Foot Ball, teams are formed and Competitions are arranged in the Inter-College and Collegiate level. Yoga Day is also conducted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

01

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1,57,780-00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our College Library is one of the oldest Library. It spread in the total area of 3000sq.ft. The collection includes more than 19,000 books, 04 Journals, 12 magazines, 200 Cds, Back volumes of periodicals. The Library is automated and has a spacious reading hall. The reading area can accommodate about 125 Users. The Library is automated with Library Management Software (LMS), ELib. of INFLIBNET. The various housekeeping activities of Library such as, Data Entry, Issue & Return and Renewal of Books, Members Login, etc., are done through software. The books are classified according to DDC and OPAC. The books being bar-coded and the users are given unique barcode Id, apart from the printed books the Library is having access to E-Resources of N-List, which is a part of E-Books INFLIBNET. The new books are displayed for two weeks on the display stand. The internet is provided for 10 systems. For ensuring security Closed Circuit Cameras have been installed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

17,398-00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

30 - 40

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT facility plays an important role in the field of education. During COVID-19 Pandemic period it became one of the basic requirements. Due to Pandemic the classes were conducted in onlinemode which required better IT infrastructure. To meet this requirement our College has good internet facilities with

**optical fibre internet connection.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

80

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

68,058

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our College building has good structure to represent modern outlook with required physical and soft infrastructure - spacious and adequate number of classrooms, fully equipped Laboratories, Library, Sports & Gymnasium, Canteen, Rest Room, Office, Staff Room, Board Room, Seminar Hall, etc., Local Inquiry Committee appointed by Bengaluru City University, supervises and offers suggestions on the infrastructure of the College. The Management Governing Council of the College advises about Creation, maintenance and utilization of infrastructural facilities. The Management provide funding for the creation and maintenance of infrastructure. Because of these facilities the College conducted online mode classes during the COVID-19 Pandemic Crisis. The skilled personal monitor and facilitate all the strategic service. There are various committees to look after the maintenance of infrastructural facilities. The NSS Students and NCC Cadets are actively involved in cleaning the Campus. The green campus concept is implemented in the college Premises. The LED Bulbs & Solar Lights are installed and there is a safe Drinking Water facility. The Principal holds the regular meeting with Class Representatives and all HODs to discuss on infrastructural facilities. The College is situated in the Heart of the City with adequate facilities and good connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

40

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and**

**C. 2 of the above**

<b>hygiene) ICT/computing skills</b>	
<b>File Description</b>	<b>Documents</b>
Link to institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>00</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>00</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<b>No File Uploaded</b>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>C. Any 2 of the above</b>



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

03

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The IQAC ensures sustainance, quality enhancement and excellence. As the College has no student council the team containing the class representatives take part in supporting the college in academics and administration. The objective of the team is to assist the administration in preparing and implementing the student welfare plans. Two students are deployed for each committee. In the beginning of every academic year the two students deployed for admission committee helps the admission committee in distributing the pamphlets to different colleges and guide the incoming new students about

the facilities available in the college. The students deployed for library committee helps the library committee in stock verification. The students deployed for sports and cultural committee supports the sports and cultural committee to conduct different events and also encourage the new students to participate in different activities held in the college. The students deployed guide the new students about the importance of co-curricular activities i.e. about the project works, presentation and publication of papers in different conferences. As the college wants to be free from sexual harassment, ragging and violence, the students deployed, take active part in guiding the students about the problems caused to the society if they get involved in the above said activities. Students deployed for grievances cell guide the students to express their grievances if any to the grievance cell. The team support all the committees in the college by guiding the students in the right direction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

37

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has Alumni Association. Once a year they meet in the College and discuss about various means of improvement of the College.

- They have good net-working with existing students. Alumni members maintain a directory which provides net-working with their old classmates and provide unique opportunity to foster the relationships with the people who share the personal or professional interests.
- Members of Alumni Associations serve the present students by career building. Through career counselling they are able to identify the interest and the capabilities of the students.
- Alumni guide the present students for higher studies when their choice is not clear.
- Alumni contribute to increase the facilities in the College.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Participative Management:** Hyderabad Karnataka Education Society's Sree Veerendra Patil Degree College has a three- tier administrative system with the Board of Management, Hyderabad Karnataka Education Society, as the apex local authority. It is bound to obey the directives of the Central Government (UGC),

State Government and University. The President is the Chief of the Society. Principal is the Head of the College, is assisted in governance by the College Development Council and administrative wing. The college office is headed by the superintendent.

Teaching faculty has decisive roles in IQAC & NAAC Committees. The college encourages the involvement of the staff for the improvement of efficiency of the institutional process as follows.

1. Regular meetings of teaching and non-teaching staff are conducted by the principal.
2. IQAC meetings are conducted under the Chairmanship of the Principal.
3. Various Committee meetings are conducted to review the progress of the activities.
4. The departmental meetings are organised by the concerned departments with the teaching staff members.

The various committees are

- Governing Council Committee
- College Development Council
- Faculty Committee
- IQAC
- Placement and career guidance cell
- Staff welfare committee
- Student Mentorship committee
- Parents-teachers Committee
- Anti-ragging committee
- Internal Exam Committee
- External Exam Committee
- Student Grievance Cell
- Alumni Association
- Women's Cell
- NSS Committee
- Scouts and Guides Committee
- Discipline Committee

HKES Sree Veerendra Patil Degree College is a partially Government aided and unaided programmes are run by Hyderabad Karnataka Education Society(R), Kalaburagi, Karnataka. The

Governing Body takes academic and non-academic decisions and gives suggestions to the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The power of decision taking is delegated to the Head of the Institution, to implement various activities dedicated and specialized Administrative Committees are formed.

#### Decentralization of Power:

- All faculty members are given certain administrative responsibilities.
- The delegation of the responsibilities leads to transparency, faculty development and faculty enrichment.
- The Institution follows delegation, decentralization and empowerment policies.
- The collective decision making is encouraged at all levels.
- In addition to teaching the faculty members are involved in research, training, administration of academic matters and consultancy.
- The faculty members through various committees carry out different academic activities.

#### Decentralization, Delegation of Power & Collective Decision Making:

- Training and Placement cell.
- Examination Cell.
- Disciplinary Committees.
- Grievances Redressal Cell.
- Admission Committee.
- Sports Committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Our College is affiliated to Bengaluru City University, Bengaluru. Higher level academic committees consisting of Principal & senior faculty members after in depth discussions and by considering vision, mission, quality policies, core values, social factors and SWOC (Strength, Weaknesses, Opportunities & Challenges) analysis, established a strategic plan with well defined objective and mechanism for its effective implementation and monitoring.

The Institution implemented strategic measures for improving academic performances through training. The College focused on development of skills among students. All faculties have taken responsibility to design & implement the specific programme on specific strategic dates.

The Calendar of Events is prepared in the beginning of the academic year. The Institution functions according to its vision and mission.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The participating Management "Hyderabad Karnataka Education Society's, Sree Veerendra Patil Degree College", has a three tier Administrative system with the Board of Management as the apex local authority.

## The Organizational Structure:

The Hyderabad Karnataka Education Society consist of :

- President
- Vice-President
- Secretary
- Joint Secretary
- Administrative Officer
- Principal
- IQAC
- HODs
- Faculty Member
- Office Superintendent
- Convenors of various Committees
- Accounts & Finance
- Library
- Sports

The College Governing Council is a group of person constituted for the purpose of administering Institutional developmental activities. As for as decision making process is concerned, Management & University are giving relevant guidelines.

## Identity:

- The Governing Council of the Institute is the blend of Academicians, Management Members and Administrators.
- The Institute believes that Management is significant to review its policies, procedures and strategic objectives for well being of the stake holders in attaining the Institute strategic intend.
- The policies are communicated to faculty members from time to time.
- Students are briefed about these policies during Orientation in the beginning.
- There are policies pertaining to faculty members conduct, employment process, leave policies, etc.,
- The disciplinary committee frames the policies regarding the discipline and anti-ragging.
- Examination committee has framed the policy for valuation, paper setting and proper conduct of exams and results.
- Library Committee has framed the policy to ensure the Institutional Library has all prescribed books.



- **Training & Placement Cell has developed policy to help the students placed in well reputed Company.**

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

**6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff**

**The Institution will take effective measures for the well being of teaching and non-teaching staff. For effective functioning of the**

**Institution many staff welfare measures have been implemented.**

**1. Employees provident fund for the staff: The Institutional locates employees provident fund (EPF) for all management staff.**

**2. Group Insurance facility is provided for all staff members.**

**3. The HKES Credit Co-operative Society is run by the staff**

members by contributing the share amount. The Society provides loan facility for the needy at reasonable interest rate.

4. Maternity leaves are given to the female faculty.

5. The Institution provides the canteen facility for the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

23

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Performance appraisal system encourages the faculty members to make excellent performance in teaching, learning & research. A system of self appraisal exists in the Institution for the

evaluation of performance of teaching staff based on different parameters of evaluation. At the end of every academic year teacher's evaluation is carried out through academic audit in the College as per the UGC proforma.

Academic audit is filled by each faculty members about teaching learning process which includes fields related to lectures, seminars, practicals, tutorials, contact classes, innovative teaching-learning methods, up gradation of course content and their improvements.

Other co-curricular and extension activities to society for professional development are included.

Research, Publications & Academic contributions of faculty members with regard to their faculty development programme and other innovative teaching methods used by teachers for the improvements of teaching methods are mentioned.

At the end of academic year, the data pertaining to the above categories is collected from each faculty members in the prescribed proforma and is assessed by the appraisal system.

Students feedback is taken at the end of every academic year to assess the teaching performance of the faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution monitors the effective and efficient use of available financial resources for the infrastructural development and teaching learning process. The College has internal and external audit system. The income and expenditure related to the Government is audited by the Government Department Auditors. UGC Funds grant-in-aid staff salaries etc., audited by Government Auditors from the concerned departments. Management and College accounts are audited by

qualified Chartered Accountants engaged by the Management every year and the report is sent to the Management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our College is partially grant-in-aid Institution affiliated to Bengaluru City University, Bengaluru. The funds for the salary to the aided staff members is met by the Department of Education, Govt. of Karnataka. The salary for the management staff is paid by

the management. The expenditure mainly consists of salary payment, laboratory expenditures and maintainance. Optima utilization of fund is ensured through accounts department. The funds allocated to various departments for purchasing equipments, consumable and maintenance of equipments is properly utilized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) instills discipline, quality, assures progress and collaborates with all activities in the College. IQAC is involved in every activity that takes place in the College. The best Institutionalized practices initiated by

**IQAC are:**

Conducting Workshops/Webinars for teaching faculties to motivate them towards the better performances. Conducting awareness on Intellectual Property Rights is another Institutionalized programme of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Quality Assurance Cell (IQAC) is focusing on the improvement of Teaching-Learning through various methods. The academic progress is reviewed at the end of the academic year. Staff members meeting are conducted in the academic year. 1st Meeting in the beginning, 2nd before odd semester exams, 3rd at the beginning of even semester and 4th semester at the end of academic year. In the beginning a new Time-Table and year planner prepared. The Committees are constituted. The result analysis is done in presence of the Principal.

The teachers are motivated for the use of ICT in teaching and learning. The HODs gives the message, notices and study materials for the students. In some class rooms projectors and smart boards by the teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://hkessvp.com/files/Annual%20Report%200001.PDF">https://hkessvp.com/files/Annual%20Report 0001.PDF</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our College takes lot of care regarding the safety and security issues of girl students. We educated our girl student to lead independent life. We conducted self employment program

including Mehandi Training, Candle Making, Saree Tassel Making, Embroidery Designing & Jewellery Making. Self employment has acquired significance these days as unemployment is increasing now a days. Even highly qualified youths do not get the jobs what they deserve.

And we will continue this activity in upcoming academic year and also. Anti-Sexual harassment and antiragging cell often organizes programmes to create an awareness among the girl students regarding their safety and security. Security personal guard supervises about the security of students. Campus and Classrooms are under CCTV surveillance. Students are provided Identity Cards.

We also provided graphic design course for girls to gain knowledge about graphics. We provide personal counseling by senior faculty members of our College. We have ladies waiting room for our girl students. The International Womens Day was observed every year by the Women's Cell.

The following programs are conducted from women cell for girls:-

- 1)Grooming session program.
- 2) Training program for home remedies.
- 3)Karate classes for girls.
- 4) Training for the happy mind.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the**

**C. Any 2 of the above**



<b>Grid</b> <b>Sensor-based energy conservation</b> <b>Use of LED bulbs/ power efficient</b> <b>equipment</b>		
File Description	Documents	
Geo tagged Photographs	<a href="#">View File</a>	
Any other relevant information	No File Uploaded	
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p><b>Solid Waste Management:</b> The Solid waste generated in the College Campus are mainly Organic Waste of leaf litters, papers and waste from canteen and other Chemicals. We have separated plastic Waste. The major organic waste from trees, kitchen waste are disposed systematically in Vermicomposting. Other non-degradable waste like from plastic, metals, e-waste are taken away by the corporation in the waste collecting trucks. Liquid waste Management : The waste water lines from the laboratories, washrooms &amp; canteen are connected to the corporation drainage system. Rain water harvesting unit is installed in the campus. Thus, water saved is used for gardening and cleaning. E-waste Management: E-waste generated from the laboratory is collected and stored in E-Waste Bill situated in College Campus. It is taken away by the Vendor. Other Waste generated by cleaning the classrooms, corridor, ground, etc. Are disposed separately like paper, plastic, wet and dry waste through garbage collecting agency everyday on daily basis.</p>		
File Description	Documents	
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded	
Geo tagged photographs of the facilities	Nil	
Any other relevant information	No File Uploaded	
<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste</b>	<b>C. Any 2 of the above</b>	

<b>water recycling Maintenance of water bodies and distribution system in the campus</b>	
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2.Use of Bicycles/ Battery powered vehicles</li> <li>3.Pedestrian Friendly pathways</li> <li>4.Ban on use of Plastic</li> <li>5.landscaping with trees and plants</li> </ol>	<b>B. Any 3 of the above</b>
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>C. Any 2 of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities are organized in the**

College to promote harmony towards each other. Several commemorative days like women's day, yoga day, teacher's day and other regional festivals like AyudhaPooja, BasavaJayanthi, AmbedkarJayanthi, Mahathma Gandhi Jayanthi and Lal Bahaddur Sastry Jayanti, Mahaveera Jayanthi, Kanakadasa Jayanthi, Swami Vivekananda Jayanthi & Valmiki Jayanthi, Gowri Ganesha Festival, Independence Day, Karnataka Rajyotsava, Republic Day observed. This helps to establish possible interaction among people of different cultural and racial background. We also celebrate our Founder President Day, Hyderabad Karnataka Liberation Day, Death Anniversary of our founder president, National Science Day, World No Tobacco Day,

We also organized KANNADA KALARAVA program in our College.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

NSS Volunteers, NCC Cadets are involved in various activities. All NSS volunteers attended the annual camp from 16/03/22 to 22/03/22. And NCC volunteers attended one day camp on 08/12/22. We also advised the students about the duties and responsibilities of the Citizens. Visited old age home (Maneyangala) with our students.

In today's society we tend to largely ignore big part of the population - the senior Citizen. The purpose behind this visit was to help the senior citizens in all the possible ways the students could. The students are instructed not to ask irrelevant questions and maintain discipline among senior citizens.

Our college encouraged to students to attend NCC camp.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National Festivals are the pride of our Country. India commemorates three National Festivals namely, The Republic Day, International Yoga Day, The Independence Day & Gandhi Jayanthi and Lal Bahaddur Sastry Jayanti, National Unity Day, International Women's Day was celebrated on 8th March.

Our College has been initiated for the project, "Digital Skills Program ". The program aims to empower young men and women from under privileged/Economically weaker sections of the society

and whoi are keen to pursue a career in advanced computer technologies there by bridging the digital gaps in the communities. The program will be setup in the College during which they learn basic & Advanced Digital and Soft Skills. The course will prepare participants for future careers in the computer education or Employment.

Planet Hope ICT course in Branding and Design.

It is and Organisation that functions in the areas of education, Women Empowerment, Vocational Training and Knowledge Exchange. We work to ensure every girl child in India gets her right to education & dignity. As part of the Organisation's, mission, we developed an International Diploma in Branding & Design course for UG students. Because this course offers a creative approach for students to learn and exhibit their creativity. Students can benefit from International sessions relating to the course led by ICT Professionals of Europe.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Note:**

**Format for Presentation of Best Practices.**

### 1. Title of the Practice

JANAPADA HABBA.

### 1. Objectives of the Practice

The objective of the event is to elevate our culture, tradition to global level and to showcase the talents of many Art,

culture and Heritage.

### 1. The Context

It was really challenging to motivate students and to concentrate on the religious attires & decorations of different culture. The classrooms were looking unique. Students dressed up traditionally according to their festival.

### 1. The Practice

Ganesh Chaturthi:

Ganesha is known as the God of Wealth, Knowledge & Wisdom.

- Varalakshmi Vratam:

She is the one who grants boons. It is performed by married women for the well being of all the family members.

- Onam:

It is a harvest festival and also marks the return of king Mahabali in Kerala.

- Deepavali:

It symbolizes the spiritual victory of light over darkness & good over evil.

- Vijayadashami:

Victory of Goddess Durga in her battle against Mahishasura.

- Makara Sankranti:

It is new beginning when the Sun transitions into longer days.

### 1. Evidence of Success

The main aim to celebrate Janapada Habba is to learn more about the significance of each festival. Festivals are a part of our culture.

The outcome of the event co-ordinated by the students was overwhelming and successful.

## 1. Problems Encountered and Resources Required

Students willingly participated in the event and did not encounter any problem as such.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution has been promoting all round development for the students. The outstanding distinctiveness is in the field of extension activities. Through NCC and NSS

many activities are conducted for the students and they attended NCC camps. We also conducted Self Employment training program for girl students in various activities

and get knowledge in different fields and learnt lot of skills with confidence to start up their own small scale industries, and also acquired much significance these days as

unemployment is increasing now-a-days. Our college students also visited old age home (Maneangala). In today's society we tend to ignore a big part of the population-

the senior citizens. The purpose of this visit was to help the senior citizens in all the possible ways the student could do. We also conducted cultural events for this

academic year with different activities like vegetable carving, face painting etc. Orientation program conducted to know about facilities providing by college like NCC,

NSS, Scouts & Guides. From our college we organize tally program conducted by Hope foundation. Also organized, International Diploma In Branding & Design course. We

also conducted EDP Program to our students. We also Organized blood donation camp in our campus .



File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

To conduct Spoken English classes for students and Non-Teaching staff.

To organise IPR Seminar for all the faculty members.

To promote Research Culture among the staff.

To organise Faculty Development Programme for Teaching and NonTeaching Staff Members.

Enhancing academic excellence Observation of important days for inculcating core values among them.

Conduct of Tally Programme.

Conduct of Graphic Designing Certified Course for Girl Students.

To conduct Self Employment Programme for Girls to lead life independently.

Training Programmes for students to enhance the academics.

Enhancement of infrastructure facilities.